December 12, 2024

A regular monthly meeting was held on December 10, 2024 at 2:30 p.m. All board members were present. There were 10 public attendees. Motion by Niemi, supported by Seppala to approve the agenda with a change addition under New Business 11 J.) Extended Office Hours of Closure for Christmas Holiday. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from November 12, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA report and financial statements provided by Chamber Director, Zach Hautala. Motion by Kut, supported by Seppala to accept reports as presented. All ayes. Motion carried.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of November.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of November. Discussion held. Motion by Niemi, supported by Ketola to approve Supervisor Stebic to file claim for the radio. All ayes. Motion carried. Reviewed application from the Fire Department for a new Volunteer Firefighter. Discussion held. Motion by Niemi, supported by Seppala to approve the application for Volunteer Firefighter, Michael Fabry. All ayes. Motion carried.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of November.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of November.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of November.

Discussion held on Department reports. Motion by Seppala, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Supervisor Stebic updated the Board.

i. Open House/Ribbon Cutting scheduled for December 3, 2024, Postponed: No date scheduled at this time.
ii. Certificate of Occupancy Received: Reviewed Certificate of Occupancy that was received on November 27, 2024.
iii. GEI report: Rob Anderson from GEI Consultants updated the Board on punch list items that still need to be completed.
iv. Approval of Final Payment to IMMEL: Attorney Tinti advised to wait on final payment until all work is completed. Motion by Kut, supported by Seppala to wait on final payment until all work is completed by Immel. Roll call taken. All ayes. Motion carried.
v. Fire Hall Insurance: The building has been insured as of November 27, 2024.
vi. Approval of any other invoices/construction draws: There are no other invoices/construction draws to be approved.

LIND ROAD CLEAN-UP: Attorney Tinti informed the Board legal process has been completed.

SECURITY SYSTEM: The Security System Installation Proposal from Guide Star was signed and returned on November 20, 2024.

AUDITOR PROPOSALS: Barry Gaudette our current auditor is interested. Discussion held. Supervisor Stebic will be contacting Clifton Larson Allen and Andrew Hooper Pavlik for proposals.

PLANNING BOARD ADVERTISEMENT: Advertise for two weeks. Discussion held. Attorney Tinti will check to see if it can be posted in house first.

SECTION 457 PLAN RESTATEMENT: Supervisor Stebic has contacted Rhonda Collins from Angell Pension Group and she will be getting back to him.

REPLACEMENT FOR STEVE HOKE: Discussion held. Motion by Ketola, supported by Kut to allow Water Superintendent and Supervisor Stebic to advertise and create job description. All ayes. Motion carried.

FUEL BILL – JEFF WEST INVOICE: Included in monthly budget.

ASSESSOR KEN WEST RESOLUTION REQUEST FOR BOARD OF REVIEW DATE CHANGE: Reviewed email from Assessor. Discussion held. Will need to adopt a resolution.

INCREASE IN CARRY OVER HOURS FOR RANDY BUCEK: Discussion held. Motion by Niemi, supported by Ketola to increase Randy Bucek's carryover leave hours from the maximum of 200 to represent his actual amount at the end of the year due to recent employee vacancy in the Public Works Department. Roll call taken. All ayes. Motion carried.

CONSULTING SERVICES FROM SCOTT KENNEY: Supervisor Stebic will get a consulting fee from Scott Kenney.

GIFT CARDS FOR EMPLOYEES: Motion by Ketola, supported by Seppala to approve the purchase for a $25 gift certificate from Crystal Fresh Market to the Utility Billing Clerk (2), Deputy Treasurer, Public Works Foreman, Public Works employee (1), Assessor, Zoning Administrator, Garbage Truck Workers, and Fire Chief. Roll call taken. All ayes. Motion carried.

EXTENDED OFFICE HOURS OF CLOSURE FOR CHRISTMAS HOLIDAY: Motion by Kut, supported by Seppala to close the office December, 25th, 26th, and 27th. All ayes. Motion carried.

ENERGY/REBATES UNDER WPPI ENERGY: Reviewed rebates. Motion by Seppala, supported by Ketola for Supervisor Stebic to sign for rebates. Roll call taken. All ayes. Motion carried.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the prepaid's in the amount of $20,418.07, the Monthly's for $27,887.17 and the EFT's for $897.80 with a total of $49,203.04. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Tom Bucek thanked for public support and donations. He made statements regarding the Fire Station Open House delay. Steven Fabbri reminded there will be a Fish Fry Fundraiser put on by the Fire Department on Friday, December 13th at the VFW. A free chili feed will be held on Tuesday, December 17th at the Crystal Falls Township Hall as a thank you to all the donors and community for all their support. Also, requested the Fire Department and Public Works work together on the disposal of garbage at the Fire Station. Jeremy Alquist had questions regarding blight in his neighborhood.

BOARD MEMBERS PRIVILEGE: Trustee Kut mentioned the final draft of the Zoning Ordinance had been sent to Attorney Tinti. Supervisor Stebic mentioned there is a notice in the Board packet about the organizational meeting of the Western Upper Peninsula Materials Management Planning Committee meeting coming up.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:34 p.m.

Nancy Niemi/Clerk

November 13, 2024

A regular monthly meeting was held on November 12, 2024 at 2:30 p.m. Joanne Seppala was absent. All other board members were present. There were 10 public attendees. Motion by Kut, supported by Ketola to approve the agenda with additions under New Business 11 D.) Planning Board/Zoning Board of Appeals Advertisement and 11F.) Utility Billing/Deputy Clerk Update Signature With Financial Establishment. All ayes. Motion carried. Motion by Kut, supported by Ketola to approve the regular monthly meeting minutes from October 8, 2024 and Election Commission meeting minutes from October 8, 2024. All ayes. Motion carried.
PUBLIC COMMENTS ON AGENDA ITEMS: Dalton Wirtanen in regard to discussing the garbage survey.
PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.
Reviewed ICECA report and financial statements provided by Chamber Director, Zach Hautala.
WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of October.
FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of October. Discussion held. Motion by Kut, supported by Niemi to approve $2,344.14 for replacement on the 800 MHZ radio. Roll call taken. All ayes. Motion carried. Motion by Niemi, supported by Ketola to approve the thermal imaging camera with the credit amount less than $5,000 with Dinges Fire. Roll call taken. All ayes. Motion carried. The Fire Department is a recipient for this year's CoVantage Cares Program.
ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of October.
ASSESSOR REPORT: Reviewed the Assessor's report from the month of October.
CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of October.
Discussion held on Department reports. Motion by Ketola, supported by Niemi to approve the Departmental reports as presented. All ayes. Motion carried.
FIRE STATION UPDATE: Supervisor Kenney updated the Board.

i. Review of Punch List: Reviewed with the Board.
   a. Immel: Reviewed the Project Cost Summary worksheet.
   b. Firemen: Discussion held.
      1. Use of Township Gravel: Motion by Kut, supported by Ketola for the Firemen to take and use Township gravel from Peterson pit for the Fire Station driveway/parking around the building. Roll call taken. All ayes. Motion carried.
   c. Township: Reviewed quote from Nicolet Sign and Design. Discussion held.
      1. Sign: Motion by Niemi, supported by Kut to accept updated proposal from Nicolet Sign and Design in the amount of $7,175.00. Roll call taken. All ayes. Motion carried.

ii. Approval of invoices/construction draw: No approval at this time. Discussion held.
iii. Open House/Ribbon Cutting – Tentatively set for December 3, 2024 2:00 – 5:00.

FIRE STATION SNOWPLOWING PROPOSALS – NONE RECEIVED: No proposal received. Township Public Works will plow for immediate future.
LIND ROAD CLEAN-UP: Attorney Tinti advised the Board. Discussion held. Motion by Kut, supported by Kenney to authorize Attorney Tinti to proceed filing in Circuit Court. Roll call taken. Ayes: Kut, Kenney, Niemi. Nayes: Ketola. Motion carried.
MDNR TRUST FUND GRANT: Final score for the MDNR Trust Fund Grant has been released.
GARBAGE SURVEY RESULTS: Reviewed Garbage Survey results. Discussion held. Will stay with current tag system. Motion by Niemi, supported by Ketola to authorize Supervisor to advertise for a third party to pick up while maintaining tag system. All ayes. Motion carried.
SECURITY SYSTEM: Reviewed the two proposals received from Guide Star and Timber Ridge Tech. Motion by Ketola, supported by Kut to accept the proposal from Guide Star for the Security System in the amount of $10,965.24. Roll call taken. All Ayes. Motion carried.
COMPUTER SERVER: Reviewed proposal from Guide Star. Discussion held.
AUDITOR SELECTION: Contract has expired. Discussion held. Motion by Ketola, supported by Kut for the Supervisor to contact the three Firms for the three year audit proposal. All ayes. Motion carried.
FEE SCHEDULE: Reviewed Revisions for Fee Provisions Excel spreadsheet. Motion by Kut, supported by Ketola to adopt the revised fee schedule as presented as of January 1, 2025. Roll call taken. All ayes. Motion carried.
PLANNING BOARD/ZONING BOARD OF APPEALS ADVERTISEMENT: Discussion held. Motion by Kut, supported by Ketola for Supervisor to advertise for the position or positions on the Planning Board and Zoning Board of Appeals. All ayes. Motion carried.
SECTION 457 PLAN RESTATEMENT: Discussion held. Motion by Kut, supported by Niemi to contract with Angell Pension Group, Inc to restate the 457 plan and prepare the summary plan descriptions. Roll call taken. All ayes. Motion carried.
UTILITY BILLING/DEPUTY CLERK UPDATE SIGNATURE WITH FINANCIAL ESTABLISHMENT: Discussion held. Motion by Ketola, supported by Niemi to approve Becky Grandahl to become signature on checks as Deputy Clerk and remove Diane LaChapelle upon retirement. Roll call taken. All ayes.
REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the prepaid's in the amount of $25,832.63, the Monthly's for $26,738.49 and the EFT's for $897.80 with a total of $53,468.92. Roll call taken. All ayes. Motion carried.
PUBLIC COMMENTS: Terry Gasaway asked about the Zoning Ordinance. Dalton Wirtanen would like to see chloride on gravel roads in his area.
BOARD MEMBERS PRIVILEGE: Clerk Niemi updated on the Election from November 5, 2024. She would like to thank the ten Election Inspectors, one Chairperson, Deputy Clerk and new hire Utility Billing/Future Deputy Clerk for a job well done with the Election. Also, thanks to the Public Works Department and Treasurer Jen Ketola. Thank you to Supervisor Kenney for his 5 plus years and his dedication to the Township. Supervisor Kenney stated "I am grateful for the opportunity of serving the residents of Crystal Falls Township for the past five years as Township Supervisor. I am also grateful for the cooperation that has existed between the officers, trustees, and employees. I am proud for what we have accomplished and feel, looking forward, that the Township is in very good hands. I wish Curt and each of you the best as you carry on the work of the Township."
ADJOURN: Motion by Ketola, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:47 p.m.

Diane LaChapelle/Deputy Clerk

October 10, 2024

A regular monthly meeting was held on October 8, 2024 at 2:30 p.m. All board members were present. There were 7 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with no additions. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from September 10, 2024. All ayes. Motion carried.
PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.
PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.
Reviewed ICECA report provided by Chamber Director, Zach Hautala.
WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of September.
FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of September.
ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of September.
ASSESSOR REPORT: Reviewed the Assessor's report from the month of September.
CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of September.
Discussion held on Department reports. Motion by Niemi, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.
FIRE STATION UPDATE: Supervisor Kenney updated the Board. The remainder of the contract with Immel is $94,604.49 which is the retainage on the job. Discussion held.

i. Approval of invoices/construction draw - Immel: Reviewed Contractor's Application for Payment from Immel Construction in the amount of $88,670.57 and additional reimbursement of GEI bills in the amount of $52,673.76. Motion by Kut, supported by Seppala to approve payment to Immel Construction for the Fire Station in the amount of $88,670.57 and additional reimbursement of GEI bills in the amount of $52,673.76. Roll call taken. All ayes. Motion carried.
ii. Potential Change Order – Immel: Reviewed Change Order No. 4. Motion by Seppala, supported by Ketola to approve Change Order No. 4 in the amount of $6,476.07. Roll call taken. All ayes. Motion carried.
iii. Snowplowing: Snowplowing and shoveling for the new Fire Station is out on bid.
iv. Open House/Ribbon Cutting: Supervisor Kenney is beginning to prepare a listing of people to invite for an open house and ribbon cutting ceremony for the new Fire Station. No date has been set.

LIND ROAD CLEAN-UP: Supervisor Kenney updated the Board. Discussion held.
MDNR TRUST FUND GRANT: Discussion held.
TMF SUPPORT Grant: Reviewed Change Order NO. 2 Summary for additional work. Grant funding is available. Discussion held. Motion by Kut, supported by Ketola to approve the additional work for 23 properties to be done in the amount of $32,766.30 for Ryan's Excavating and $3,000 for GEI Consultants. Roll call taken. All ayes. Motion carried.
DWSRF WATER PROJECT: Not successful in getting the DWSRF Water Project funded.
GARBAGE SERVICE: Garbage survey to be sent out to Township residents. Discussion held. Motion by Kut, supported by Seppala to advertise the garbage survey on WIKB, Township website, and the Iron County Reporter. Roll call taken. All ayes. Motion carried.
SECURITY SYSTEM: Reviewed report. Discussion held.
UB CLERK RECOMMENDATION: Discussion held. Motion by Kut, supported by Seppala to accept the applicant, Rebecca Grandahl for the UB Clerk position beginning in October. Roll call taken. All ayes. Motion carried.
HEALTH INSURANCE RENEWAL: Reviewed renewal of health insurance. Motion by Seppala, supported by Niemi to approve the renewal column on the health insurance commencing December 1, 2024. Roll call taken. All ayes. Motion carried.
SEWER RATE INCREASE: Reviewed letter from City of Crystal Falls, City Manager Gerard Valesano in regard to sewer rate increase.
NEW SICK TIME LEGISLATION: Supervisor Kenney will ask Attorney Tinti to review the changes in the law. Discussion held.
MICHIGAN REVENUE SHARING: Reviewed the information from the State of Michigan, Department of Treasury.
REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the prepaid's in the amount of $127,979.13, the Monthly's for $51,417.69 and the EFT's for $1,346.70 with a total of $180,743.52. Roll call taken. All ayes. Motion carried.
PUBLIC COMMENTS: Bob Black concerns about the security system. Tom Bucek wondering if the security system for the new Fire Station is on the list. Zach Hautala asked if there were any questions on his report. Kent Premo had questions about the current garbage service cost.
BOARD MEMBERS PRIVILEGE: Supervisor Kenney reminded don't forget to vote in the upcoming Election. Trustee Kut wondering if there were any comments about the new Zoning amendments.
ADJOURN: Motion by Seppala, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:15 p.m.

Diane LaChapelle/Deputy Clerk

October 8, 2024

An Election Commission meeting was held on October 8, 2024 at 2:00 p.m. at the Crystal Falls Township Hall. Members present were Scott Kenney, Jen Ketola and Nancy Niemi. There were no public attendees present.

The purpose of the meeting was to appoint Election Chairperson, Election Inspectors, Early Voting Election Inspectors, Receiving Board and to authorize Diane LaChapelle to assist in the administration of the Preliminary and Public Accuracy Test for the election to be held on November 5, 2024.

Motion by Kenney, supported by Ketola to appoint Bev Wilcox (R) as Chairperson. All Ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Diane Hilberg (R), Cindy Beilfuss (R), Mary Tadiello (R), Becky Grandahl (R), Joyce Ziegler (D), Kim Olson (D), Ruth Warmanen (D), Rietta Erickson (D), Stacy Painter (R) and Nancy Hronkin (D) with Diane LaChapelle (R) being an alternate if needed as Election Inspectors. All Ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Kim Olson (D) and Bev Wilcox (R) as Early Voting Election Inspectors. All Ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Joyce Ziegler (D) and Mary Tadiello (R) to the Receiving Board. All Ayes. Motion carried.

Motion by Kenney, supported by Ketola to give the Clerk the authorization to appoint additional Election Inspectors for the November 5, 2024 election if needed. All Ayes. Motion carried.

Motion by Ketola, supported by Kenney to adjourn the meeting. All Ayes. Motion carried. Meeting adjourned at 2:09 p.m.

Nancy Niemi, Clerk

September 11, 2024

A regular monthly meeting was held on September 10, 2024 at 2:30 p.m. All board members were present. There were 6 public attendees. Motion by Ketola, supported by Seppala to approve the agenda with an addition under New Business 11B.) Speed Limit on the Paint River. All ayes. Motion carried. Motion by Seppala, supported by Kut to approve the regular monthly meeting minutes from August 13, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: Bob Black offered the disposition of the surplus flooring ad on WIKB to be recorded or live. The Board members agreed for live broadcasting. The ad started on September 10, 2024.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA report and financial statements provided by Chamber Director, Zach Hautala.

Reviewed the Iron County Road Commission Annual Financial Report.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of August.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of August. Supervisor Kenney congratulated the Firefighters and Cadets on passing all or a portion of the Firefighter 1 Exam.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of August.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of August.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of August.

Discussion held on Department reports. Motion by Niemi, supported by Kut to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Supervisor Kenney updated the Board. Reviewed interest payment to Rural Development. Discussion held. Motion by Seppala, supported by Ketola to complete an interfund loan from the General Fund to the Debt Service Fund in the amount of $11,000. Roll call taken. All ayes. Motion carried.

i. Approval of invoices/construction draw: Reviewed Contractor's Application for Payment from Immel Construction in the amount of $236,803.12. Motion by Kut, supported by Seppala to approve payment to Immel Construction for the Fire Station in the amount of $236,803.12. Roll call taken. All ayes. Motion carried.

ii. Open House/Ribbon Cutting: There will be an open house and ribbon cutting ceremony for the new fire station in the near future.

LIND ROAD CLEAN-UP: Supervisor Kenney spoke with Todd Wloszczynski and he has a new contractor with whom he is working with.

MDNR TRUST FUND GRANT: No update.

TMF SUPPORT Grant: Reviewed Contractor's Application for Payment from Ryan's Excavating in the amount of $39,361.63. Motion by Seppala, supported by Ketola to approve payment to Ryan's Excavating in the amount of $39,361.63. Roll call taken. All ayes. Motion carried. Reviewed Change Order No. 1. Discussion held. Motion by Niemi, supported by Kut to approve Change Order No. 1 for a credit of $2,286. Roll call taken. All ayes. Motion carried.

DWSRF WATER PROJECT: No update.

GARBAGE SERVICE: Discussion held.

DISPOSAL OF SURPLUS FLOORING: Advertising for the disposal of surplus flooring has begun this week on WIKB and the Township's website. There will also be a posting in the Iron County Reporter.

ROAD PAVING PROJECTION – 2025/26: Reviewed the document from Iron County Road Commission for road improvements. Discussion held.

SPEED LINIT ON THE PAINT RIVER: Supervisor Kenney wanted to bring this to the Board's attention. There was a request for a speed limit on the Paint River 141 West to Bates Amasa Road.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the prepaid's in the amount of $55,425.97, the Monthly's for $35,176.80 and the EFT's for $897.80 with a total of $91,500.57. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Bob Black commented on the speed limit on the Paint River. Tom Bucek would like to coincide with Fire Prevention week with an open house for the new Fire Station. Mary Dumitru is glad the Code Compliance Officer position is working well.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney brought attention to the Qualifying Statement Approval letter to the Board. The Masonic Lodge would like to donate $500 towards a flag and flagpole for the new Fire Station. Trustee Kut commented on the condition of the walking trail and maintenance on the trail.

ADJOURN: Motion by Seppala, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:15 p.m.

Diane LaChapelle/Deputy Clerk

June 12, 2024

A regular monthly meeting was held on June 11, 2024 at 2:30 p.m. All board members were present. There were 8 public attendees. Motion by Ketola, supported by Seppala to approve the agenda with eliminating New Business 11C.) Executive Session – Discuss written opinion of counsel and add 11D.) Debit card consideration for deposit only. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from May 14, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA report provided by Chamber Director, Zach Hautala.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of May. Discussed the disposal of mattresses at the spring cleanup.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of May.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of May.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of May.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of May.

Discussion held on Department reports. Motion by Seppala, supported by Niemi to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Reviewed contractors pay application in the amount of $260,958.22.

i. Approval of invoices/construction draw #4: Reviewed approval of payments to Immel Construction, Inc. draw #4. Motion by Kut, supported by Ketola for approval to pay the Contractor Pay application and draw in the amount of $260,958.22 to Immel Construction, Inc. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEAN-UP: Supervisor Kenney had a telephone conversation with Todd Wloszczynski. Progress is moving forward. Attorney Tinti would like a closing date.

MDNR TRUST FUND GRANT: No update.

TMF SUPPORT: Water superintendent, Randy Bucek has been coordinating this project with GEI. Discussion held.

DWSRF WATER PROJECT: Application has been resubmitted.

CEMETERY AGREEMENT - CITY: Reviewed agreement. Discussion held. Motion by Kut, supported by Seppala to not accept the agreement in the amount of $26,133.71. Roll call taken. All ayes. Motion carried. Motion by Niemi, supported by Ketola to authorize Supervisor Kenney and Trustee Kut to meet with the city to negotiate a cemetery agreement between the City and Township. Roll call taken. All ayes. Motion carried.

HALL ROOF: Discussion held. Place out on bids. Revisit at July board meeting.

GARBAGE SERVICE: Discussion held. Supervisor Kenney requesting proposals from Waste Management and GFL.

EXECUTIVE SESSION – DISCUSS WRITTEN OPINION OF COUNSEL: Eliminated at this meeting.

DEBIT CARD FOR CONSIDERATION FOR DEPOSIT ONLY: Consideration for a debit card for deposit only at the ITM machine at Northern Interstate Bank. Motion by Kut, supported by Seppala to authorize the Treasurer's office the use of a debit card for deposit only at the ITM machine at Northern Interstate Bank. Roll call taken. All ayes. Motion carried.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Kut to approve the prepaid's in the amount of $44,161.47, the Monthly's for $39,317.67 and the EFT's for $897.80 with a total of $84,376.94. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: No public comments.

BOARD MEMBERS PRIVILEGE: Diane Kut reminded about a meeting on June 20th to review items on the Zoning ordinance. Nancy Niemi, on behalf of the Board thanked and is appreciative to public works, Randy Randjelovic, John Olson, Connor Sports, and the volunteers from Connor Shorts Flooring for the work on the hall floor. Supervisor Kenney commented that most roads will be chlorinated by the end of this week for dust control.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:12 p.m.

Diane LaChapelle/Deputy Clerk

May 15, 2024

A regular monthly meeting was held on May 14, 2024 at 2:30 p.m. at the Dining Hall at Fortune Lake Bible Camp due to construction at the Township Hall. Joanne Seppala was absent. All other board members were present. There were 7 public attendees. Motion by Ketola, supported by Kut to approve the agenda with additions under New Business 11C.) Appointment of Curt Stebic to Chairperson position on Planning Commission and 11D.) Election of Fire Officers. All ayes. Motion carried. Motion by Kut, supported by Ketola to approve the regular monthly meeting minutes from April 9, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA report and financial statements provided by Chamber Director, Zach Hautala. Zach Hautala commented there will be a new Fast Track Grant cycle with a deadline by June 3rd.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of April.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of April. Supervisor Kenney thanked Tom Bucek in regard to a grant that was written by him for a new AED from the Iron Area Health Foundation.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of April.

ASSESSOR REPORT: Reviewed the Assessor's report from the months of March and April.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of April.

Discussion held on Department reports. Motion by Ketola, supported by Niemi to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Work has begun at the site. Robb Anderson with GEI explained to the Board in regard to the electrical. The labor and material cost are $10,103.64 paid to the City of Crystal Falls. Discussion held. Motion by Kut, supported by Niemi to pay the City of Crystal Falls for the electric meter in the amount of $10,103.64 with the stipulation the Township follow up with credit against payment and add as a draw on contingency pool. Roll call taken. All ayes. Motion carried.

i. Approval of invoices/construction draw #3: Reviewed approval of payments to Immel Construction, Inc. draw #3. Motion by Kut, supported by Ketola to approve the payment of $253,448.87 to Immel Construction, Inc. Roll call taken. All ayes. Motion carried.

ii. Emergency Signage – US 2: Will check with MDOT.

LIND ROAD CLEAN-UP: No updated report from Todd Wloszczynski.

MDNR TRUST FUND GRANT: The Grant has been submitted and preliminary scoring is to be released in September.

TMF SUPPORT GRANT – WATER – Approved for $200,785: Reviewed Proposal for Engineering Services for Crystal Falls Township Technical, Managerial, and Financial (TMF) Lead Line Verification Project.

i. Engineering Contract Approval: Motion by Niemi, supported by Kut to accept proposed grant in the amount of $200,785 and approve the engineering contract in the amount of $17,500 with GEI. Roll call taken. All ayes. Motion carried.

DWSRF WATER PROJECT: Supervisor Kenney updated the Board.

HALL FLOOR: The floor is installed. Will be starting to apply the finish. Supervisor Kenney is appreciative for the Public Works employees, Randy Randjelovic, John Olson and the installation team from Connor Sports Flooring led by Dave Grondin.

CEMETERY AGREEMENT - CITY: Reviewed agreement. Discussion held.

GARBAGE TRUCK: Supervisor Kenney will request proposals from two companies to provide contract garbage services for the Township and he will provide information for the Board to review.

APPOINTMENT OF CURT STEBIC TO CHAIRPERSON POSITION ON PLANNING COMMISSION: Discussion held. Motion by Kut, supported by Ketola to reappoint Curt Stebic to chairperson on the Planning and Zoning Commission. Roll call taken. All ayes. Motion carried.

ELECTION OF FIRE OFFICERS: Fire Officers – 24/25 years: Confirmed Steven Fabbri – Chief, Kim Nylund – Assistant Chief, Jim Sartori – Captain, Tom Bucek – Training Officer, Dan Surface – Safety Officer, Brian Fabbri – Secretary/Treasurer. Motion by Niemi, supported by Ketola to approve the Officers as presented in the Fire Chief's report. Roll call taken. All ayes. Motion carried.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the prepaid's in the amount of $95,255.26, the Monthly's for $49,837.20 and the EFT's for $897.80 with a total of $145,990.26. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Bob Black from WIKB stated that ads can be on the radio.

BOARD MEMBERS PRIVILEGE: None

ADJOURN: Motion by Ketola, supported by Niemi to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:19 p.m.

Diane LaChapelle/Deputy Clerk

April 10, 2024

A regular monthly meeting was held on April 9, 2024 at 2:30 p.m. All board members were present. There were 7 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with no additions. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the Public Hearing minutes from March 12, 2024 and the regular monthly meeting minutes from March 12, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: No Library minutes and financial statement report from Director Evelyn Gathu. Reviewed ICECA report and financial statements provided by Chamber Director, Zach Hautala.

Presentation from Paula Jordan with Highline on high speed internet that will be available to the Township.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of March.

FIRE CHIEF REPORT: No written report.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of March.

ASSESSOR REPORT: No written report.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of March.

Discussion held on Department reports. Motion by Ketola, supported by Seppala to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Reviewed updates from Robb Anderson with GEI. The Bond Closing is scheduled for April 16th, and the pre-construction meeting is scheduled for April 10th. A soil erosion permit was submitted and approval fee for $800 is needed. A site plan review is required and approval fee for $305.49 is needed. Discussion held. Motion by Niemi, supported by Ketola to approve $800 for the soil erosion permit and $305.49 for the site plan review. Roll call taken. All ayes. Motion carried.

i. Conflict of Interest Policy: Reviewed the Conflict of Interest Policy. Motion by Seppala, supported by Ketola to adopt the Conflict of Interest Policy as presented. Roll call taken. All ayes. Motion carried.
ii. Approval of invoices/construction draw 1: Reviewed first draw. Motion by Kut, supported by Niemi to pay the first draw for estimated funds in the amount $56,600.00. Roll call taken. All ayes. Motion carried.
iii. Approval of invoices/construction draw 2: Reviewed second draw. Motion by Kut, supported by Ketola to pay the second draw in the amount of $297,900.00. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEAN-UP: Supervisor Kenney spoke with Todd Wloszczynski and updated the Board.

MDNR TRUST FUND GRANT: Robb Anderson with GEI updated the Board. Application was submitted online, and preliminary scoring should be released in September.

TMF SUPPORT GRANT – WATER: GEI is continuing to work through follow up questions with the grant coordinator.

HALL FLOOR: Supervisor Kenney updated the Board and hopes the work will begin soon.

GRANT RESOLUTION CORRECTION: Reviewed the corrected Resolution. Motion by Seppala, supported by Kut to approve the corrected date change from year 23 to 24 on the Trust Fund Grant Application. Roll call taken. All ayes. Motion carried.

ARPA FUNDS: Funds expected to be expended in the current fiscal year.

PURCHASE OF ELEVATED WATER TANK SITE FROM IRON COUNTY: Attorney Tinti reviewed. Motion by Kut, supported by Seppala to exercise our option to purchase the land where the elevated water tank site for $1.00 from Iron County. Roll call taken. All ayes. Motion carried.

FIRE SUPPRESSION BUILDING REPAIRS: Reviewed quote from Crane Engineering. Motion by Seppala, supported by Kut to approve the quote for $17,670.00 for the fire suppression building at the Connor property. Roll call taken. All ayes. Motion carried.

APPOINTMENT OF CARY GUSTAFSON TO CHAIRPERSON POSITION ON ZBA: Discussion held. Motion by Ketola, supported by Niemi to appoint Cary Gustafson to chairperson on the ZBA. All ayes. Motion carried.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the prepaid's in the amount of $181,025.65, the Monthly's for $27,801.36 and the EFT's for $874.70 with a total of $209,701.71. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Terry Gasaway would like to know the appropriate procedure on how to get a road fixed.

BOARD MEMBERS PRIVILEGE: Diane Kut reminding about Planning Commission meeting on April 11th. Supervisor Kenney will send out an email about the pre-construction meeting.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:21 p.m.

Diane LaChapelle/Deputy Clerk

March 13, 2024

A public hearing for the 2024/2025 Budget was held on March 12, 2024 at 2:30 p.m. The purpose of the meeting was to review the property tax millage rate proposed to be levied to support the proposed budget and to take public comments. Board members present were Diane Kut, Nancy Niemi, Scott Kenney and Jen Ketola. Absent was Joanne Seppala. There were 7 public attendees present. No public comment was offered. Motion by Ketola, supported by Kut to close the public hearing for consideration of the budget. Roll call taken. All ayes. Motion carried. The Public Budget Hearing adjourned at 2:36 p.m.

Nancy Niemi/Clerk

March 13, 2024

A regular monthly meeting was held immediately following the Public Budget Hearing on March 12, 2024 at 2:36 p.m. Joanne Seppala was absent. All other board members were present. There were 7 public attendees. Motion by Kut, supported by Ketola to approve the agenda with additions under Department reports 9G.) Election Summary Report, and under New Business 11F.) change to Approval of 2023-2024 budget amendments, add 11L.) Ski Hill Funding, and 11M.) Computer/Printer for Code Compliance Officer. All ayes. Motion carried. Motion by Ketola, supported by Kut to approve the regular monthly meeting minutes from February 13, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu. Reviewed ICECA report provided by Chamber Director, Zach Hautala.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of February.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of February.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of February.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of February.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of February.

TREASURER REPORT: Reviewed the Treasurer's report submitted regarding 2023 tax collection.

ELECTION SUMMARY REPORT: Reviewed the Election Summary Report from the February Presidential Primary. Clerk Niemi thanked the Deputy Clerk for all the help with the Election.

Discussion held on Department reports. Motion by Kut, supported by Kenney to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Reviewed updates from Robb Anderson with GEI. The Bond Closing for the financing is scheduled for April 4, 2024. Discussion held.

i. Operating Budget Approval: Reviewed the Operating Budget and Projected Cash Flow report. Motion by Ketola, supported by Kut to approve the Operating Budget and Projected Cash flow for Rural Development. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEAN-UP: Reviewed report from Todd Wloszczynski.

MDNR TRUST FUND GRANT: Robb Anderson with GEI updated the Board. Reviewed the Resolution of Authorization Michigan Department of Natural Resources 2024 Trust Fund Grant Application Crystal Falls Township Heritage Trail Extension TF 24-0079. Discussion held. Motion by Kut, supported by Ketola to approve the Resolution with total project cost of $307,200.00 with a 30% match of $92,200.00 from the Township. Supervisor Kenney called for public comment. No public comment received. Roll call taken. All ayes. Motion carried.

TMF SUPPORT GRANT – WATER: Grant application was submitted. Waiting for notification.

WATER TANK REPAIRS: Reviewed quote from St. Germain Sandblasting.

APPROVAL OF OPERATING MILLAGE RATE – 4.75 MILLS OPERATING + UP TO .95 MILLS FOR FIRE STATION DEBT SERVICE: Discussion held. Motion by Ketola, supported by Kut to approve the millage rate of 4.75 mills and debt services for the Fire Station up to .95 mills. Roll call taken. All ayes. Motion carried.

SALARIES AND WAGES: Reviewed report. Motion by Ketola, supported by Niemi to approve the salaries and wages (excluding elected officials), deferred comp and HSA as presented. Roll call taken. All ayes. Motion carried.

SECTION 457(B) PLAN CONTRIBUTION RESOLUTION: Reviewed Resolution. Motion by Niemi, supported by Ketola to approve the discretionary amount each year for the Crystal Falls Township 457(b) plan. The employer contribution to be allocated by the Township to the participants will be $46.15 per payroll period. Roll call taken. All ayes. Motion carried.

BUDGET ADOPTON FOR 2024-2025 YEAR: Discussion held. Motion by Ketola, supported by Kut to adopt the budget for the 2024-2025 fiscal year. Roll call taken. All ayes. Motion carried.

APPROVAL OF INVESTMENT DEPOSITORIES FOR 2024-2025 YEAR: Reviewed Resolution. Motion by Kenney, supported by Niemi to approve the Crystal Falls Township Investment and Depository Designation Resolution as presented. Roll call taken. All ayes. Motion carried.

APPROVAL OF 2023-2024 BUDGET AMENDMENTS: Motion by Niemi, supported by Ketola to approve amendments to the 2023-2024 Operating Budget to the amount of all legal expenditures in each Township fund. Roll call taken. All ayes. Motion carried.

REGULAR MEETING SCHEDULE: Reviewed Meeting Resolution. Motion by Ketola, supported by Kut to adopt the Meeting Resolution for the 2nd Tuesday of each month at 2:30 p.m. Roll call taken. All ayes. Motion carried.

ROAD PROJECTS – TOWNLINE AND PAKKALA: Reviewed Bid Tabulation for West Townline Road and Pakkala Road. Motion by Ketola, supported by Niemi to approve the two contracts with the Iron County Road Commission in the amount of $158,298.30 for work on West Townline Road and Pakkala Road for fiscal year 2024-2025. Roll call taken. All ayes. Motion carried.

CHICAUGON LAKE MILFOIL MITIGATION: Reviewed request from Chicaugon Lake Property Owners Association. Motion by Ketola, supported by Kut to approve the request for funding pursuant to our policy from Chicaugon Lakes Property Owners Association in the amount of $2,404. Roll call taken. All ayes. Motion carried.

COOPERATIVE LAKES MONITORING PROGRAM: Tabled.

POSTDATED CHECK POLICY: Reviewed policy. Motion by Niemi, supported by Kut to approve the postdated check policy. Roll call taken. All ayes. Motion carried.

SKI HILL FUNDING: Discussion held. Motion by Kut, supported by Ketola to provide funding annually in the amount of $5,000 contribution effective immediately. Roll call taken. All ayes. Motion carried.

COMPUTER/PRINTER FOR CODE COMPLIANCE OFFICER: Discussion held. Motion by Kut, supported by Ketola to approve purchase for a computer/printer for the Code Compliance Officer up to $2,500. Roll call taken. All ayes. Motion carried.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the prepaid's in the amount of $55,279.96, the Monthly's for $12,180.30 and the EFT's for $851.60 with a total of $68,311.86. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Tom Bucek would like the Fire Chief to be included in construction conversation. Kim Nylund stated Foreman Bucek and himself will be test digging at the Fire Station site on March 14th. Jeremy Johnson any updates on Tannerite issues and use in the Township.

BOARD MEMBERS PRIVILEGE: Diane Kut reminding about Planning Commission meeting Aprill 11th on 3 topics and stated Attorney Tinti is reviewing short term rental ordinance . Supervisor Kenney wished the Forest Park Boys basketball team the best of luck and congratulations to the Forest Park Girls basketball team on their season.

ADJOURN: Motion by Ketola, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:31 p.m.

Diane LaChapelle/Deputy Clerk

February 14, 2024

A regular monthly meeting was held on February 13, 2024 at 2:30 p.m. All board members were present. There were 8 public attendees. Motion by Ketola, supported by Seppala to approve the agenda with additions under Approval of Board Meeting Minutes 6C.) Election Commission Meeting Minutes and under Presentations/Communications/Reports 8C.) Todd Wloszczynski Lind Road Cleanup. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from January 9, 2024, Special meeting minutes from January 31, 2024 and Election Commission meeting minutes from January 31, 2024. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.
Reviewed ICECA report and financial statements provided by Chamber Director, Zach Hautala.
Reviewed report from Todd Wloszczynski on the Lind Road cleanup.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of January.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of January.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of January.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of January.

CODE COMPLIANCE OFFICER: Reviewed the Code Compliance Officer's report from the month of January.

Discussion held on Department reports. Motion by Seppala, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Reviewed updates from Robb Anderson with GEI. Construction is expected to begin in spring. Discussion held.

i. Bond Authorizing Resolution: Motion by Niemi, supported by Ketola to approve the Bond Authorizing Resolution for the Fire Station. Roll call taken. All ayes. Motion carried.

ii. USDA Loan Resolution: Motion by Seppala, supported by Kut to approve the Loan Resolution provided by Rural Development. Roll call taken. All ayes. Motion carried.

MDNR TRUST FUND GRANT: Reapply for the grant to extend the walking trail from Donahue Park to Bewabic State Park. Discussion held. Motion by Kut, supported by Ketola to reapply for the MDNR Trust Fund Grant and authorize GEI to prepare the necessary application. Roll call taken. All ayes. Motion carried.

TMF SUPPORT GRANT – WATER: Grant application was submitted. Waiting for notification.

SALARIES RESOLUTIONS: Discussion held. Salary increase to be effective starting March 24, 2024. Motion by Seppala, supported by Ketola to approve the salary increase for Supervisor to $31,187.52. Roll call taken. Ayes: Niemi, Ketola, Seppala, Kut. Nayes: None. Abstain: Kenney. Motion by Kut, supported by Seppala to approve the salary increase for Clerk to $34,000.00. Roll call taken. Ayes: Kenney, Ketola, Seppala, Kut. Nayes: None. Abstain: Niemi. Motion by Niemi, supported by Seppala to approve the salary increase for Treasurer to $32,106.44. Roll call taken. Ayes: Kenney, Niemi, Seppala, Kut. Nayes: None. Abstain: Ketola. Motion by Ketola, supported by Niemi to approve the salary increase for each Trustee to $5,012.28. Roll call taken. Ayes: Kenney, Niemi, Ketola. Nayes: None. Abstain: Seppala, Kut.

LIBRARY BOARD APPOINTMENT: Deb Divoky would like to renew her position on the Crystal Falls Community District Library Board. Motion by Kut, supported by Ketola to reappoint Deb Divoky to the Crystal Falls Community District Library Board. Roll call taken. All ayes. Motion carried.

LIQUOR LICENSE APPLICATION: Discussion held. Motion by Ketola, supported by Kut to approve the Liquor License application for New Leaf Pantry. Roll call taken. All ayes. Motion carried.

MARSHFIELD CLINIC – FEE INCREASE: Reviewed letter from Marshfield Clinic Health System in regard to a fee increase.

IRON COUNTY LAKES & STREAMS PARTNERSHIP MEMBERSHIP RENEWAL: Discussion held. Motion by Seppala, supported by Ketola to renew the membership with Iron County Lakes & Streams Partnership. All ayes. Motion carried.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the prepaid's in the amount of $36,981.12, the Monthly's for $23,750.48 and the EFT's for $887.40 with a total of $61,619.00. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Jeff West has concerns about Tannerite explosion occurring. Also, thanked the Board for help with the Fire Station Project.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney reminded about the CPR Training on February 15, 2024 at 2:30 p.m. at the Township Hall. There is a tentative schedule for removing and replacing the floor in the Township Hall to begin in April. Don't forget to vote on February 27, 2024. Diane Kut reminded about the Planning Board meeting on February 22, 2024.

ADJOURN: Motion by Ketola, supported by Seppala to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:09 p.m.

Diane LaChapelle/Deputy Clerk

January 31, 2024

An Election Commission meeting was held on January 31, 2024 at 8:15 a.m. at the Crystal Falls Township Hall. Members present were Scott Kenney, Jen Ketola and Nancy Niemi. There were no public attendees present.

The purpose of the meeting was to appoint Election Chairperson, Election Inspectors, Early Voting Election Inspectors, Receiving Board and to Authorize Diane LaChapelle to assist in the administration of the Preliminary and Public Accuracy Test for the election to be held on February 27, 2024.

Motion by Kenney, supported by Ketola to appoint Bev Wilcox (R) as Chairperson. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Joyce Ziegler (D), Joanne Seppala (D), Bev Wilcox (R), Mary Tadiello (R), Ruth Warmanen (D), and Diane LaChapelle (R) as Early Voting Inspectors. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Joyce Ziegler (D), Mary Tadiello (R), Nancy Hronkin (D), Ruth Warmanen (D), Cindy Beilfuss (R) as Election Inspectors with Diane LaChapelle (R) being an alternate if needed. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Joyce Ziegler (D) and Mary Tadiello (R) to the Receiving Board. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Diane LaChapelle to assist in the administration of the Preliminary and Public Accuracy Test. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to give the Clerk the authorization to appoint additional Election Inspectors for the Feb 27, 2024 election if needed. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:18 a.m.

Nancy Niemi, Clerk

January 31, 2024

A special Budget Workshop Meeting for the 2024/2025 fiscal year budget was held on Wednesday, January 31, 2024 at 8:30 a.m. All board members were present. There were no public attendees. The purpose of the meeting was to discuss and set a budget for the 2024/2025 fiscal year. Discussions held.
Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Meeting adjourned at 10:58 a.m.

Nancy Niemi, Clerk

January 10, 2024

A regular monthly meeting was held on January 9, 2024 at 2:30 p.m. Diane Kut was absent. All other board members were present. There were 5 public attendees. Motion by Ketola, supported by Seppala to approve the agenda with no additions. All ayes. Motion carried. Motion by Seppala, supported by Ketola to approve the regular monthly meeting minutes from December 12, 2023 and Executive session minutes from December 12, 2023. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA report provided by Chamber Director, Zach Hautala. Zach Hautala commented to the Board about the new owners of the Alpha/Porter School.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report from the month of December.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of December.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of December.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of December.

Discussion held on Department reports. Motion by Seppala, supported by Niemi to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Robb Anderson from GEI updated the Board.

MDNR TRUST FUND GRANT UPDATE: The MDNR Trust Fund Grant was unsuccessful. Will revisit the grant in the future.

LIND ROAD UPDATE: Reviewed report from Todd Wloszczynski.

TMF SUPPORT GRANT – WATER: Supervisor Kenney will meet with Robb Anderson, Randy Bucek, and Joe Brozak to discuss procedures and items to be included in the TMF Lead Service Grant application.

EGLE DEFICIENCY REPORT: Supervisor Kenney reviewed a letter addressed to EGLE and an estimate that he will be sending.

FIRE CADET PROGRAM RESOLUTION: Reviewed a Resolution supporting the Fire Cadet/Explorer Program. Motion by Niemi, supported by Seppala to approve the Resolution supporting the Fire/Explorer Program. Roll call taken. All ayes. Motion carried.

SWP IMPACT FUNDING: Reviewed an email the Utility Billing Clerk received from Tonya Swenor, Energy & Climate Program Manager. Motion by Seppala, supported by Ketola to approve the information from the Superior Watershed Partnership for the purpose of paying the water and sewer bills. Roll call taken. All ayes. Motion carried.

FIRE FIGHTER APPLICATION: Reviewed an application from the Fire Department for a new Fire Fighter. Discussion held. Motion by Seppala, supported by Ketola to approve the application for Volunteer Fire Fighter, Alex–Andria Bossenberger. Roll call taken. All ayes. Motion carried.

FIRE SUPPRESSION SYSTEM – CONNOR/MAGIGLIDE: Discussion held.

BUDGET WORKSHOP DATE: Township Budget workshop will be held on January 31, 2024 at 8:30 a.m. at the Crystal Falls Township Hall.

CODE COMPLIANCE OFFICER: Two applications received. One no show for an interview. Discussion held. Motion by Niemi, supported by Ketola to hire Joe Brozak as the Code Compliance Officer. Roll call taken. All ayes. Motion carried.

ELECTION LAPTOP COMPUTER: Reviewed proposal from Guide Star for a new Election Laptop Computer. Motion by Seppala, supported by Ketola to approve purchasing a laptop computer for elections from Guide Star in the amount of $1,136.05. Roll call taken. All ayes. Motion carried.

REVIEW OF CURRENT BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the prepaid's in the amount of $76,655.34, the Monthly's for $15,819.52 and the EFT's for $591.60 with a total of $93,066.46. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Zach Hautala will have an annual report at the February meeting.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney and Tom Bucek set up a date to do CPR training for recertification for the staff on February 15th at 2:30 p.m.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:10 p.m.

Diane LaChapelle/Deputy Clerk