January 6, 2022

A special meeting was held on Tuesday, January 4, 2022 at 3 p.m. at the Township Hall. All board members were present. There was 1 public attendee.
The purpose of the meeting was to conduct interviews for the Public Works Foreman position. Motion by Kut, supported by Ketola to approve the agenda. All ayes. Motion carried. There were no public comments made on agenda items.
AWARD FIRE TRUCK (PUMPER) TIRES PURCHASE: Reviewed quotes. Discussion held. Motion by Niemi, supported by Seppala to approve the Pomp's estimate for 4 tires through Sartori's Service Station's quote of $1,797.48. Roll call taken. All ayes. Motion carried.
APPROVAL OF CARRYOVER BENEFIT TIME: Reviewed Leave Report. Discussion held. Motion by Seppala, supported by Kut to allow unused Leave Time to carryover to the 2022 calendar year Leave Bank. All ayes. Motion carried.
FOREMAN INTERVIEW AND HIRING: Reviewed application and interviewed Randy Bucek. Discussion held. Motion by Kut, supported by Seppala to hire Randy Bucek as Crystal Falls Township Public Works Foreman. Roll call taken. All ayes. Motion carried.
APPROVE FOREMAN COMPENSATION PACKAGE: Motion by Kut, supported by Seppala to approve the salary of $25.91 per hour during the probationary period which will be reviewed on March 31, 2022. Motion by Ketola, supported by Kut to begin the Foreman's position compensation effective January 2, 2022. Roll call taken. All ayes. Motion carried.
PUBLIC COMMENTS: None
BOARD MEMBERS PRIVILEGE: Foreman retirement discussion.
Motion by Ketola, supported by Niemi to adjourn the meeting. All ayes. Meeting adjourned at 4:15 p.m.

Nancy Niemi/Clerk

January 12, 2022

A regular monthly meeting was held on January 11, 2022 at 2:00 p.m. All board members were present. There were 6 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with no additions. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from December 14, 2021, Executive session minutes from December 14, 2021 and Special meeting minutes from January 4, 2022. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu. Reviewed ICECA December 2021 Report. Included in the report are the November 2021 financials.

Reviewed the E-Waste Recycling – Iron Baraga Conservation District information. Motion by Kut, supported by Seppala to approve the request from Iron Baraga Conservation District for the e-waste recycling to be held on Saturday March 26th noon to 4pm behind the Crystal Falls Township Hall. All ayes. Motion carried.

Iron County Prosecutor, Chad DeRouin introduce himself to the Board.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of December.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report for the month of December.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of December.

ASSESSOR REPORT: Reviewed the Assessor's report for the month of December.

Discussion held on Department reports. Motion by Seppala, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE – DISCUSSED DURING EXECUTIVE SESSION (11C) BELOW: No updates from the State of Michigan.

CRYSTAL FALLS CITY SEWER PROJECT: The City submitted documents and are awaiting approval from Rural Development to go out for bids.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): A meeting was held on January 6, 2022 with Supervisor Kenney, Terry Alexa, Randy Bucek and Robb Anderson from GEI.

LIND ROAD CLEANUP UPDATE – WAITING FOR REDEMPTION PERIOD TO EXPIRE: No update.

ICECA AGREEMENT: Attorney Tinti has not completed the updated draft of the agreement.

HALL RENTALS: No hall rentals currently. Will review on a monthly basis.

PUBLIC WORKS OPENING: Supervisor Kenney, Trustee Kut and Randy Bucek will be working together to update the job description. Motion by Kut, supported by Ketola to advertise for the public works position. Roll call taken. All ayes. Motion carried.

FIRE BILLING COLLECTION SERVICE: Supervisor Kenney reviewed. Discussion held. Motion by Seppala, supported by Ketola to accept the CSI Credit Services for the fire bills pending Attorney Tinti's approval of the contract. Roll call taken. All ayes. Motion carried.

EXECUTIVE SESSION – REAL ESTATE ACQUISITION: Motion by Seppala, supported by Kut to convene into Executive session to discuss real estate acquisition. Roll call taken. All ayes. Motion carried. Entered Executive session at 2:38 p.m.

Motion by Ketola, supported by Seppala to close out of Executive session and reconvene into regular monthly meeting. Roll call taken. All ayes. Motion carried. Executive session was adjourned at 3:05 p.m.

Motion by Ketola, supported by Niemi to authorize Attorney Tinti to reject the counteroffer discussed in Executive session. Roll call taken. All ayes. Motion carried.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of $85,025.40, the Monthly's for $13,275.38 and the EFT's for $734.70 with a total of $99,035.48. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Mary Dumitru asked if an E-waste recycling list is available. Tom Bucek has concerns about sites for the new Fire Station.

BOARD MEMBERS PRIVILEGE: Treasurer Ketola inquired about the personnel policy.

ADJOURN: Motion by Ketola, supported by Seppala to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:11 p.m.

Diane LaChapelle/Deputy Clerk

February 11, 2022

A regular monthly meeting was held on February 8, 2022 at 2:00 p.m. All board members were present. There were 5 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with moving 13.) Public Comments before 11K.) Executive Session. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from January 11, 2022 and Executive session minutes from January 11, 2022. All ayes. Motion carried.
PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.
PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu.
Reviewed ICECA January 2022 Report.
Reviewed the email and updated email from Enbridge – Closure of Hope Mine Road. A portion of Hope Mine Road will be closed from February 11th thru February 18th.
WATER SUPERINTENDENT/FOREMAN REPORT: No report was submitted to the Board for the month of January.
FIRE CHIEF REPORT: Reviewed the Fire Chief's report for the month of January.
ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of January.
ASSESSOR REPORT: Reviewed the Assessor's report for the month of January.
Discussion held on Department reports. Motion by Seppala, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.
FIRE STATION UPDATE: A letter was reviewed with the Board that Supervisor Kenney sent to the city and the response from Gerard Valesano, City Manager. Attorney Tinti received an email from MDOT on the Fire Tower Road site.
CRYSTAL FALLS CITY SEWER PROJECT – CITY IS AWAITING APPROVAL TO BID FROM RD: Attorney Tinti has received a revised contract from the City of Crystal Falls. Motion by Kut, supported by Seppala to accept amended agreement with the City of Crystal Falls for sewer services with four changes in the document reviewed by Attorney Tinti. Roll call taken. All ayes. Motion carried.
WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): The process is underway. Waiting for the questionnaires that GEI has sent to the municipalities that expressed an interest in the Grant.
LIND ROAD CLEANUP UPDATE – WAITING FOR REDEMPTION PERIOD TO EXPIRE: Attorney Tinti updated the Board.
ICECA AGREEMENT: Received the Contract For Services from Attorney Tinti. Motion by Seppala, supported by Niemi to approve the Contract For Services included in the board packet. Roll call taken. All ayes. Motion carried.
HALL RENTALS: No hall rentals currently. Will review on a monthly basis.
SALARIES RESOLUTIONS: Discussion held. Motion by Ketola, supported by Niemi to increase wage for Supervisor to $28,000. Roll call taken. Ayes: Kut, Seppala, Niemi, Ketola. Nayes: None. Abstain: Kenney. Motion carried. Motion by Kut, supported by Seppala to increase wage for Clerk to $29,260. Roll call taken. Ayes: Ketola, Kenney, Seppala, Kut. Nayes: None. Abstain: Niemi. Motion carried. Motion by Niemi, supported by Seppala to increase wage for Treasurer to $28,825. Roll call taken. Ayes: Kut, Niemi, Kenney, Seppala. Nayes: None. Abstain: Ketola. Motion carried. Motion by Niemi, supported by Ketola to increase wage for Trustee Kut to $4,500. Roll call taken. Ayes: Niemi, Ketola, Kenney, Seppala. Nayes: None. Abstain: Kut. Motion carried. Motion by Niemi, supported by Ketola to increase wage for Trustee Seppala to $4,500. Roll call taken. Ayes: Niemi, Ketola, Kut, Kenney. Nayes: None. Abstain: Seppala. Motion carried.
OTHER SALARIES AND WAGES: Discussion held. Motion by Kut, supported by Seppala to increase wage for Zoning Administrator to $16,000. Roll call taken. All ayes. Motion carried. Motion by Seppala, supported by Niemi to increase wage for Election Chairperson to $15.00 per hour. Roll call taken. All ayes. Motion carried. Motion by Niemi, supported by Seppala to increase wage for Election Worker to $12.00 per hour. Roll call taken. All ayes. Motion carried. All other positions are tabled until the next meeting.
PUBLIC WORKS OPENINGS – ONE FULL TIME AND ONE AS NEEDED: Discussion held. Motion by Kut, supported by Seppala for authorization from the Board for one full time position and one part time scheduled position in the Public Works Department. Roll call taken. All ayes. Motion carried.
PLANNING COMMISSION – REAPPOINT CURT STEBIC: Motion by Kut, supported by Ketola to reappoint Curt Stebic for Planning Commission. All ayes. Motion carried.
AUDIT PROPOSALS: Supervisor Kenney put together an audit proposal for three firms. Motion by Seppala, supported by Kut to authorize Supervisor Kenney to send the audit proposals to three audit firms. All ayes. Motion carried.
BS&A TRAINING: Discussion held. Motion by Kut, supported by Seppala to authorize up to three additional days not to exceed $1,000 per day plus expenses. Roll call taken. All ayes. Motion carried.
PENSION PLAN UPDATE – LORD ABBETT: Discussion held. Motion by Seppala, supported by Kut to remove former Supervisor and authorize Supervisor, Clerk, and Treasurer as authorized signers for the plan. All ayes. Motion carried.
BUDGET WORK SESSION: February 23rd at 8:30 a.m. Crystal Falls Township Hall for the Township Budget Work Session.
DNR/FIRE MUTUAL AID AGREEMENT: Reviewed the DNR/Fire Mutual Aid Agreement. Motion by Kut, supported by Niemi to enter into the Mutual Aid Agreement with the DNR. Roll call taken. All ayes. Motion carried.
FIRE – 800 MGZ COMMUNICATION SYSTEM: Reviewed the MPSCS Member Subscriber Agreement. Motion by Niemi, supported by Seppala to approve Michigan's Public Safety Communications System Member Subscriber Agreement. All ayes. Motion carried.
EXECUTIVE SESSION – REAL ESTATE ACQUISITION: Motion by Niemi, supported by Seppala to convene into Executive session to discuss real estate acquisition. Roll call taken. All ayes. Motion carried. Entered Executive session at 2:58 p.m.
Motion by Niemi, supported by Ketola to close out of Executive session and reconvene into regular monthly meeting. Roll call taken. All ayes. Motion carried. Executive session was adjourned at 3:24 p.m.
REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of $31,445.77, the Monthly's for $15,238.61 and the EFT's for $734.70 with a total of $47,419.08. Roll call taken. All ayes. Motion carried.
PUBLIC COMMENTS: No public comments.
BOARD MEMBERS PRIVILEGE: Supervisor Kenney wished the Board a Happy Valentine's Day.
ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:26 p.m.

Diane LaChapelle/Deputy Clerk

February 23, 2022

A special budget workshop meeting for the 2022/2023 was held Wednesday, February 23, 2022 at 8:30 a.m. Board members present were Scott Kenney, Joanne Seppala and Jen Ketola. Absent were Nancy Niemi and Diane Kut. Motion by Seppala, supported by Kenney to designate Ketola to take the minutes in Niemi's absence. All ayes. Motion carried. Motion by Ketola, supported by Seppala to approve the agenda. All ayes. Motion carried. There were two public attendees. The purpose of the workshop was to discuss and review the budget for the 2022/2023 Fiscal Year. Discussion held. (Diane Kut joined the meeting at 8:50 a.m.) Steven Fabbri and Tom Bucek had a question regarding the fire department training money. (Seppala left the meeting at 10:30 a.m.) Motion by Kut, supported by Ketola to adjourn the meeting at 10:32 a.m. All ayes. Motion carried.

Jen Ketola/Treasurer

March 17, 2022

A public hearing for the 2022/2023 Budget was held March 16, 2022 at 2 p.m. The purpose of the meeting was to review the property tax millage rate proposed to be levied to support the proposed budget and to take public comments. All board members were present. There were 7 public attendees present. No public comment was offered. Motion by Seppala, supported by Ketola to close the public hearing for consideration of the budget. Roll call taken. All ayes. Motion carried. The Public Budget Hearing adjourned at 2:02 p.m.

Nancy Niemi/Clerk

March 24, 2022

A special meeting was held on Thursday, March 24, 2022 at 1:00 p.m. at the Township Hall. All board members were present along with Public Works Foreman, Randy Bucek. There were no public attendees.

The purpose of the meeting was to discuss a full-time Public Works position and benefits. Motion by Seppala, supported by Ketola to approve the agenda as submitted. All ayes. Motion carried. There were no public comments on the agenda items.

CONSIDERATION OF PUBLIC WORKS EMPLOYEE REQUEST: Discussion held. Motion by Seppala, supported by Ketola to approve adding a full-time employee position and eliminate adding a part-time employee position in Public Works. Roll call taken. All ayes. Motion carried.

BENEFITS: Discussion held on benefits outlined in personnel policy.

Motion by Niemi, supported by Ketola to approve Holiday Pay eligibility to full-time employees upon hire. Roll call taken. All ayes. Motion carried.

Motion by Kut, supported by Seppala to follow same guidelines stated in personnel policy for Health Insurance to include HSA, also allowing employee to take an HSA if they do not take the Health Insurance through the Township but are covered through a qualifying policy. Roll call taken. All ayes. Motion carried.

Motion by Ketola, supported by Niemi to approve 40 hours of Leave Time after 3 months of consecutive employment and to receive additional 60 hours after completion of anniversary year. Roll call taken. All ayes. Motion carried.

Motion by Seppala, supported by Kut to continue Deferred Compensation Plan and Life Insurance benefits upon completion of probationary period. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: None

BOARD MEMBER PRIVILEGE: Clerk Niemi questioned looking into in lieu of payments if not covered by insurance offered through the Township.

Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Meeting adjourned at 1:50 p.m.

Nancy Niemi/Clerk

April 13, 2022

A regular monthly meeting was held on April 12, 2022 at 2 p.m. Jennifer Ketola was absent. All other board members were present. There were 3 public attendees. Motion by Seppala, supported by Kut to approve the agenda with no additions. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the Public Hearing – Budget meeting minutes from March 16, 2022, regular monthly meeting minutes from March 16, 2022, and Special meeting minutes from March 24, 2002. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu.
Reviewed ICECA March 2022 Report. Included in the report are the February 2022 financials.
Dust control on our roads with VanDamme Trucking is scheduled to occur on June 6th and 7th.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of March.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report for the month of March. Tom Bucek was nominated Firefighter of the Year by the UP Firefighter's Association Board. He refused the award.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of March.

ASSESSOR REPORT: Reviewed the Assessor's report for the month of March.
Discussion held on Department reports. Motion by Niemi, supported by Seppala to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE – 2 contracts: Reviewed the proposal from GEI for Conceptual Review for an alternate Site of the Proposed Crystal Falls Township Fire Hall – Logan Street site. Motion by Kut, supported by Niemi to accept the proposal from GEI for Conceptual Site Review not to exceed $1,600 for the Logan Street site. Roll call taken. All ayes. Motion carried.
Reviewed email from Ryan Whaley with TriMedia Environmental & Engineering regarding providing a proposed contract for doing test borings at the Logan Street site. Discussion held.

CRYSTAL FALLS CITY SEWER PROJECT – CITY IS AWAITING APPROVAL TO BID FROM RD: The final word of approval to go to bid was received at the City.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): Robb Anderson stated he is awaiting results from the survey questionnaire from the Village of Alpha and Hematite Township. The City of Crystal Falls is not going to participate.

LIND ROAD CLEANUP UPDATE: Attorney Tinti is putting together a letter with dates for the owner to have the property cleaned up.

HALL RENTALS: No hall rentals currently. Will review monthly.

PUBLIC WORKS HIRING: There is an additional full-time public works position. It is advertised in the Iron County Reporter for the week of March 4th and March 11th.

AUDITOR SELECTION UPDATE: The prior Auditor, Eric Haukala is not interested in continuing auditing for the Township. Discussion held. Supervisor Kenney sent a follow-up email to the firm of Makela, Pollack & Ahonen. They will get back to him after tax season is done.

MASTER PLAN UPDATE CONTRACT: Reviewed Proposal for the Updating of the Township's Master Plan from GEI. Motion by Kut, supported by Seppala to approve contract with GEI for Master Plan Update in the amount of $3,700. Roll call taken. All ayes. Motion carried.

CITY FIRE PAYMENT: Discussion held.

LONG LAKE ROAD PROJECT CONTRACT: Reviewed the agreement between Iron County Road Commission and Crystal Falls Township. Discussion held. Motion by Seppala, supported by Kut to approve contract with Iron County Road Commission in the amount of $173,148.05 for paving approximately 7,400' on Long Lake Road. Roll call taken. All ayes. Motion carried.

GIS IMAGING UPGRADE CONTRACT: Received revised contract from the State of Michigan. Discussion held. Motion by Kut, supported by Seppala to approve the revised contract with the State of Michigan in the amount of $6,800.56 under budget # 101-257-801-000. Roll call taken. All ayes. Motion carried.

PAY IN LIEU OF HEALTH INSURANCE: Discussion held. Motion by Kut, supported by Seppala to adopt the policy in lieu of Health Insurance/HSA at $200 per pay period with requirement that the employee must be eligible for coverage under the Township's insurance plan and be covered under alternative coverage. Roll call taken. All ayes. Motion carried.

FIREPROOF FILE CABINETS - $2,100 EACH: Discussion held. Motion by Seppala, supported by Kut to approve the purchase of the fireproof file cabinet for approximate cost of $2,100. Roll call taken. All ayes. Motion carried.

COPIER PROPOSALS: Discussion held. Motion by Kut, supported by Seppala to approve the purchase of the New (Black) Sharp MX-M2651 Copier/Printer/Scanner in the amount of $3,478. Roll call taken. All ayes. Motion carried.

ARPA FUND DESIGNATION: Discussion held. Motion by Kut, supported by Seppala to designate all ARPA funding of $175,000 and place it in the General Fund capital expenditure items. Roll call taken. All ayes. Motion carried.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Seppala to approve the Prepaid's in the amount of $83,707.47, the Monthly's for $19,624.43 and the EFT's for $457.80 with a total of $103,789.70. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Tom Bucek said thank you for the Fire Station updates.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney glad to see recycling being utilized.

ADJOURN: Motion by Seppala, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:10 p.m.

Diane LaChapelle/Deputy Clerk

May 11, 2022

A regular monthly meeting was held on May 10, 2022 at 2 p.m. All board members were present. There were 6 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with no additions. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve regular monthly meeting minutes from April 12, 2022. All ayes. Motion carried.
PUBLIC COMMENTS ON AGENDA ITEMS: Richard Fuller had a question about 8C.) Taxable Values – 2022.
PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu. Reviewed ICECA April 2022 Report. Included in the report are the March 2022 financials. Mark Bromley thanked the Board for financial and moral support. He announced that two businesses from the Township received an ICECA Fast Track Grant. Zach Hautala mentioned there are grants available for local businesses.
Reviewed Taxable Values 2022 Millage Reduction Fraction Computation.
WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of April.
FIRE CHIEF REPORT: Reviewed the Fire Chief's report for the month of April.
ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of April.
ASSESSOR REPORT: Reviewed the Assessor's report for the month of April.
Discussion held on Department reports. Motion by Seppala, supported by Ketola to approve the Departmental reports as presented. All ayes. Motion carried.
FIRE STATION UPDATE: Rob Anderson with GEI stated the test pits were dug at the proposed Logan Street site. No ledge was found. The soil was sand with some boulders. No update from the State on the Fire Tower Road site. There will be a Public Hearing Meeting on Tuesday, May 17th at 6 p.m. at the Township Hall to solicit comment on the proposed site.
CRYSTAL FALLS CITY SEWER PROJECT: The City's RD Sewer Project is currently out for bids. The City had a pre-bid meeting on May 5th. The bids are due back to the City Hall on May 18th at 10 a.m. but may be pushed back to June 2nd.
WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): Robb Anderson stated he is awaiting the survey responses. He reminded the Township's, and they are working on them.
LIND ROAD CLEANUP UPDATE: The redemption period has expired. Todd Wloszczynski is now the owner of the property, and he will be working on a schedule for cleanup.
MASTER PLAN UPDATES: Waiting for update from Attorney Tinti.
HALL RENTALS: No hall rentals currently. Will review monthly.
AUDITOR SELECTION UPDATE: Supervisor Kenney will keep looking for an auditor and will keep the Board posted.
PHOTOCOPIER QUOTES: Discussion held. Motion by Ketola, supported by Kut to approve participation with MiDeal with the understanding that we purchase locally when available. Roll call taken. All ayes. Motion carried. Motion by Niemi, supported by Seppala to purchase the Bizhub 287 Digital Copier from Cooper Office Equipment per their quote. Roll call taken. All ayes. Motion carried.
PUBLIC WORKS EMPLOYEE: Steven Hoke is the new hire. He will be starting May 16, 2022.
MILLAGE RENEWAL: Reviewed past millage renewal. Will review request at the June meeting.
AUTHORIZATION TO SELL 1999 FORD RANGER ON BID – PW: Discussion held. Motion by Kut, supported by Seppala to authorize the sale for the 1999 Ford Ranger on bid. Roll call taken. All ayes. Motion carried.
APPROVAL OF SPARE RADIO FOR KUIVALA WELL SYSTEM - $2,427 PLUS PROGRAMMING – PW: Reviewed email from Dave Simon with Energenecs. Discussion held. Motion by Seppala, supported by Ketola to proceed with the quote for the radio plus programming from Dave Simon with Energenecs. Roll call taken. All ayes. Motion carried.
APPROVAL OF ANNUAL TRUCK PUMP AND AIR BOTTLE TESTING: Motion by Niemi, supported by Ketola to approve the annual truck pump and air bottle testing. Roll call taken. All ayes. Motion carried.
REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of $264,372.26, the Monthly's for $13,064.78 and the EFT's for $457.80 with a total of $277,894.84. Roll call taken. All ayes. Motion carried.
PUBLIC COMMENTS: Zach Hautala stated businesses should know by the end of the month if they are approved for the Michigan Disaster Relief Plan. Mary Dumitru had questions for Trustee Kut regarding the Master Plan. Richard Fuller had questions regarding the Township Budget, Hall rental, property taxes, and concerns about road patches on Kuivila Road.
BOARD MEMBERS PRIVILEGE: Trustee Kut update on Rock Crusher Road. Supervisor Kenney will be switching days to be available at the Township Office to Thursday morning.
ADJOURN: Motion by Ketola, supported by Seppala to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:12 p.m.

Diane LaChapelle/Deputy Clerk

May 18, 2022

A Public Hearing was held on Tuesday, May 17, 2022 at 6 p.m. All board members present. There were 20 public attendees present.
The purpose of the Public Hearing was to seek public comment on the site analysis and design of the proposed new Fire Station.
Robb Anderson and Brian Fabbri from GEI were present to review and discuss the analysis of the Fire Tower Road, Warren Drive and Logan Street sites.
The following people spoke for Public Comments concerning the three proposed sites and possibilities for alternatives: Deb Divoky, Pat Brown, Zach Hautala, Wilma Kallies, Tom Bucek, Dan Lato, and Steve Tinti.
Supervisor Kenney and the board thanked the public and GEI consultants for their interest and participation.
Motion by Seppala, supported by Ketola to adjourn the Public Hearing. All ayes. Public Hearing adjourned a 6:48 p.m.

Nancy Niemi

June 13, 2022

A regular monthly meeting was held on June 8, 2022 at 2 p.m. Joanne Seppala was absent. All other board members were present. There were 6 public attendees. Motion by Kut, supported by Ketola to approve the agenda with no additions. All ayes. Motion carried. Motion by Ketola, supported by Kut to approve regular monthly meeting minutes from May 10, 2022 and Public Hearing meeting minutes from May 17, 2022. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA May 2022 Report. Included in the report are the April 2022 financials. Mark Bromley will be leaving his position with the ICECA. He has done a wonderful job.

Reviewed road report.

Reviewed Advertising for ZBA Board member/2 alternates and a Planning Board member. Motion by Kut, supported by Ketola to authorize advertising for ZBA Board member/2 alternates and Planning Board member. All ayes. Motion carried.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of May.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report for the month of May. Fire Officers – 22/23 year: Confirmed Steven Fabbri – Chief, Kim Nylund – Assistant Chief, Jim Sartori – Captain, Brian Fabbri – Secretary/Treasurer, Dan Surface – Safety Officer, Tom Bucek – Training Officer. Motion by Niemi, supported by Kut to confirm the officers as reported in the Fire Chief's report. All ayes. Motion carried. Supervisor Kenney reviewed a quote in the amount of $3,014.20 from Old School Repair for repairs to the 1996 International Fire Truck. Motion by Niemi, supported by Ketola to authorize repairs to the 1996 International Fire Truck in the amount of $3,014.20. Roll call taken. All ayes. Motion carried.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of May.

ASSESSOR REPORT: Reviewed the Assessor's report for the month of May.

Discussion held on Department reports. Motion by Ketola, supported by Kut to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Supervisor Kenney reviewed updates on the Fire Station. Discussion held.

i. Site updates: The Trailer court site has an accepted offer. Supervisor Kenney would like to contact three land surveying companies to determine the legal description at the Logan Street site. Motion by Ketola, supported by Kut to authorize Supervisor Kenney to contact three land surveying companies or individual's to survey and determine the legal description at the Logan Street site. Roll call taken. All ayes. Motion carried.

ii. Contract with City and Mansfield Township: Supervisor Kenney will be in contact with the City of Crystal Falls and Mansfield Township for updating the fire service agreements.

CRYSTAL FALLS CITY SEWER PROJECT: Robb Anderson with GEI updated the Board on bids for the City Sewer Project. He will keep the Board posted on the project.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): Supervisor Kenney updated the Board, and the project is moving forward.

LIND ROAD CLEANUP UPDATE: Attorney Don Atanasoff representing Todd Wloszczynski was present. Todd Wloszczynski reviewed a written report regarding a cleanup plan he handed out to the Board. Discussion held.

MASTER PLAN UPDATES: Waiting for update from Attorney Tinti.

HALL RENTALS: No hall rentals currently. Will review monthly.

AUDITOR SELECTION UPDATE: Reviewed proposal from Barry E. Gaudette, CPA, PC. Motion by Ketola, supported by Kut to accept proposal from Barry E. Gaudette, CPA, PC that was included in the board packet. Roll call taken. All ayes. Motion carried.

PHOTOCOPIER UPDATE: Discussion held. Motion by Niemi, supported by Ketola to modify the approval and to increase the Bizhub 287 to the bid amount of $2,290.52. Roll call taken. All ayes. Motion carried.

MILLAGE RENEWAL: Reviewed millage renewal language. Motion by Niemi, supported by Ketola to approve the verbiage for the Crystal Falls Township Renewal Millage For General Township Operations for the November 8, 2022 ballot. Roll call taken. All ayes. Motion carried.

LIBRARY BOARD:

I. Accept Susie Schwedler resignation. Motion by Ketola, supported by Kut to accept Susie Schwedler's resignation form the library board with regret. All ayes. Motion carried.

II. Appointment of member: Reviewed letter of interest to the Library Board. Motion by Kut, supported by Ketola to approve the appointment of Stephanie Ackles on the library board. Roll call taken. All ayes. Motion carried.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of $29,451.03, the Monthly's for $17,634.36 and the EFT's for $280.90 with a total of $47,366.29. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Theresa Gasaway questions regarding the Zoning ordinance and Midsummer Drive road conditions.

BOARD MEMBERS PRIVILEGE: Trustee Kut would like to relook at the area behind the Township for the Fire Station.

ADJOURN: Motion by Ketola, supported by Niemi to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:12 p.m.

Diane LaChapelle/Deputy Clerk

June 30, 2022

An Election Commission meeting was held on June 30, 2022 at 10:00 a.m. at the Crystal Falls Township Hall. Members present were Scott Kenney, Jen Ketola and Nancy Niemi. There were no public attendees present.

The purpose of the meeting was to appoint Election Chairperson, Election Inspectors, Receiving Board and to authorize Diane LaChapelle to assist in the administration of the Preliminary and Public Accuracy Tests for the election to be held on August 2, 2022.

Motion by Ketola, supported by Kenney to appoint Bev Wilcox (R) as chairperson. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Michelle Kenney (R), Diane Hilberg (R), Cindy Beilfuss (R) Lorraine Siler (D), Nancy Hronkin-Force (D), Rietta Erickson (D) and Julie Graff (D) as Election Inspectors. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Rietta Erickson (D) and Cindy Beilfuss (R) to the Receiving Board. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Diane LaChapelle to assist in the administration of the Preliminary and Public Accuracy Tests. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to give the Clerk the authority to appoint additional Election Inspectors for the August 2, 2022 election if needed. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to adjourn the meeting. Meeting adjourned at 10:06 a.m.

Nancy Niemi/Clerk

July 6, 2022

A regular monthly meeting was held on July 6, 2022 at 2 p.m. All board members present. There were 5 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with the additions under New Business C.) Life Insurance Issue and D.) Fire Tournament Request. All ayes. Motion carried. Motion by Kut, supported by Ketola to approve the regular monthly meeting minutes from June 8, 2022 and the Election Commission meeting minutes from June 30, 2022. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comment.

PRESENTATION/COMMUNICATION/REPORTS: Reviewed Library minutes and financials from Director Evelyn Gathu.
Reviewed report containing information on legacy cost for fire pensions.
No ICECA report at this time.

WATER SUPERINTENDENT/FOREMAN'S REPORT: Reviewed Water Superintendent/Foreman's report for the month of June.

FIRE CHIEF'S REPORT: Reviewed Fire Chief's report for the month of June.

ZONING ADMINISTRATOR'S REPORT: Reviewed the Zoning Administrator's report for the month of June. Discussion regarding splitting the Zoning Administrator position by establishing a Constable position was held.

ASSESSOR'S REPORT: Reviewed Assessor's report for the month of June.

Discussions held on Department reports. Motion by Ketola, supported by Seppala to approve the Department Reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Robb Anderson from GEI updated the Board. Discussion held.

i. Site updates-Survey proposals: Supervisor Kenney stated no update received from the State of Michigan regarding the Fire Tower Road site.
   Reviewed the map of the Logan Street property provided by GEI and the correspondence from the City Manager on the Logan Street site.
   Reviewed the proposal for a survey of the potential City site. Motion by Kut, supported by Seppala to approve the proposal from Gary L. Pisoni to survey the property for the potential site of the Fire Station located on the corner of Logan Street and State Highway M-69. Roll call taken. All ayes. Motion carried.

ii. Contract with City and Mansfield Township: Discussion held. Supervisor Kenney will proceed with exploring a possible criterium for sharing the cost.

CRYSTAL FALLS CITY SEWER PROJECT: Robb Anderson updated on the project.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): Robb Anderson informed the Board there were no major updates at this time.

LIND ROAD CLEANUP UPDATE: Reviewed report update on the Lind Rd. Project from Todd Wloszczynski. Discussion held. Motion by Ketola, supported by Seppala to stop legal action of daily fines retroactive to date of acquisition as pertains to the Lind Rd property clean up. Roll call taken. All ayes. Motion carried.

MASTER PLAN UPDATES: On hold until Attorney Tinti reviews the proposed Zoning Ordinance.

HALL RENTALS: Discussion held. Procedures for cleaning the hall after rentals will be established. Hall rentals will resume after procedures are in place.

ONE HALF-YEAR AMOUNT OF HSA COVERAGE: Discussion held. Motion by Seppala, supported by Kut to offer new employees the option to full year, half year or no coverage for HSA in year of hire. Roll call taken. All ayes. Motion carried.

FORESTRY REPORT AND POTENTIAL SALE-VANOSS FORESTRY: Summer Olson, from VanOss Forestry was present to review the Forestry Management Plan for Crystal Falls Township. Motion by Kut, supported by Ketola to approve the contract with VanOss Forestry Services, LLC pending Attorney Tinti's review. Roll call taken. All ayes. Motion carried.

LIFE INSURANCE ISSUE: Discussion held on starting date of coverage for new employees. Motion by Niemi, supported by Kut to grant a Life Insurance Policy to full time employees at time of hire. Roll call taken. All ayes. Motion carried.

FIRE DEPARTMENT REQUEST FOR FIRE TOURNAMENT: Reviewed request from Chief Fabbri. Discussion held. Motion by Kut, supported by Ketola to reimburse each Volunteer Member $75.00 per day of participation. Roll call taken. All ayes. Motion carried.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of $92,331.43, the Monthly's for $21,000.14 and the EFT's for $280.90 with a total of $113,612.47. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENT: Tom Bucek commented on the cost sharing percentage for the fire contract with the City of Crystal Falls.
Mark Bromley complimented the Township Public Works Department on a great job. Also, acknowledged the new coffee shop, Buddha Bean in Crystal Falls Township.

BOARD MEMBERS PRIVILEGE: None

ADJOURN: Motion by Ketola, supported by Seppala to adjourn the meeting. All ayes. Motion carried.
Meeting adjourned at 3:33 p.m.

Nancy Niemi/Clerk

August 15, 2022

A regular monthly meeting was held on August 9, 2022 at 2 p.m. Joanne Seppala was absent. All other board members were present. There were 5 public attendees. Motion by Kut, supported by Ketola to approve the agenda with no additions. All ayes. Motion carried. Motion by Ketola, supported by Kut to approve the regular monthly meeting minutes from July 6, 2022. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA Report. Zach Hautala introduced Brett Smithson, the Assistant Chamber Director.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of July.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report for the month of July. Department members attended the UP Volunteer Firefighters Tournaments. The Mitchell Family presented a trophy in memory of Dennis Mitchell Sr. Chief Fabbri would like approval to spend the $5000 grant money for foam. Motion by Niemi, supported by Ketola to approve the request to purchase foam with the grant money. Roll call taken. All ayes. Motion carried.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of July.

ASSESSOR REPORT: Reviewed the Assessor's report for the month of July.

Discussion held on Department reports. Motion by Ketola, supported by Niemi to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Supervisor Kenney reviewed updates on the Fire Station. Discussion held.

i. Fire Tower Road Site: Received a map and price of $7,800 for the Fire Tower Road site.

ii. Cemetery Site: GEI provided additional cost for building redesign at the Cemetery site.

Discussion held on alternate site located at US 141 and Zavada Drive.

CRYSTAL FALLS CITY SEWER PROJECT: Robb Anderson with GEI updated the Board on the progress. The contract has been awarded to FA Industrial.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): Robb Anderson with GEI is continuing to work on the grant.

LIND ROAD CLEANUP UPDATE: Reviewed report update on the Lind Road Project from Todd Wloszczynski.

MASTER PLAN UPDATES: On hold until Attorney Tinti reviews the Zoning Ordinance.

HALL RENTALS: No hall rentals currently. Will review monthly. Supervisor Kenney to complete cleaning procedures.

CONSTABLE POSITION: Trustee Kut will meet with Bill Santilli, the Zoning Administrator to discuss the constable position.

CRUSHING PROPOSAL: Received a Proposal from Pitlik & Wick Inc. Discussion held. Motion by Kut, supported by Niemi to approve the Proposal from Pitlik & Wick Inc. with allocation between 22A and 23A for 20 tons of gravel crushed with a designation of that cost coming from ARPA fund. Roll call taken. All ayes. Motion carried.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of $26,028.14, the Monthly's for $33,192.15 and the EFT's for $280.90 with a total of $59,501.19. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Tom Bucek had questions regarding the Zavada Drive site for the new Fire Station. Zach Hautala had input on the Constable position's in other municipalities.

BOARD MEMBERS PRIVILEGE: Treasurer Ketola had questions for Robb Anderson with GEI regarding grants. Trustee Kut inquired about parking space for the walking trail and a checklist from the Public Works department for the playground equipment for Gibson Lake Park.

ADJOURN: Motion by Ketola, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:15 p.m.

Diane LaChapelle/Deputy Clerk

October 12, 2022

A regular monthly meeting was held on October 11, 2022 at 2:30 p.m. All board members were present. There were 3 public attendees. Motion by Ketola, supported by Niemi to approve the agenda with no additions. All ayes. Motion carried. Motion by Seppala, supported by Kut to approve the regular monthly meeting minutes from September 13, 2022. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATION/COMMUNICATIONS/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu. Reviewed ICECA report provided by Chamber Director, Zach Hautala.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of September.

FIRE CHIEF REPORT: Reviewed Fire Chief's report for the month of September. Supervisor Kenney will meet with Fire Chief Fabbri regarding questions on the Equipment Drop stated in his report.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of September.

ASSESSOR REPORT: Reviewed Assessor's report for the month of September.

Discussions held on Department Reports. Motion by Seppala, supported by Ketola to accept Departmental Reports as submitted. All ayes. Motion carried.

FIRE STATION UPDATE: Ownership of property on Fire Tower Road has been acquired by the Township from the State of Michigan. Robb Anderson from GEI stated he sent drawings to VanOss Forestry regarding clearing of land. Discussion held. Motion by Kut, supported by Ketola to approve additional $1,500 for site and building changes and acknowledge the savings of $4,520 previously allocated to alternative sites. Roll call taken. All ayes. Motion carried.

CRYSTAL FALLS CITY SEWER PROJECT: Robb Anderson informed the board that work has begun on the project. Two of the three lift stations have been approved.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): Robb Anderson stated the final report is being finalized and a final reimbursement request will be sent out soon.

LIND ROAD CLEANUP UPDATE: Reviewed report from Todd Wloszczynski. Discussion held.

MASTER PLAN UPDATE: Supervisor noted that a Planning Commission meeting is scheduled for November 3, 2022 at 5:30 p.m.

SRF PROJECT-WATER: A meeting is scheduled with GEI, Township Foreman and Supervisor to determine potential possible project and assist in preparation of Intent to Apply for SRF funds.

HALL RENTALS: Discussion held. Reviewed cleaning procedures update. Motion by Kut, supported by Ketola to adjust cleaning procedures as stated with additional verbiage included regarding cleaning of multi touched surfaces and to commence Township Hall rentals. All ayes. Motion carried.

DEPUTY ZONING ADMINISTRATOR POSITION: Tabled until next meeting.

2022-2023 BUDGET AMENDMENTS: Tabled until next meeting.

FORD RANGER TRUCK SALE: Discussion held.

PURCHASE OF USED FIREPROOF FILE CABINETS: Discussion held. Motion by Ketola, supported by Seppala to purchase 5 used fireproof file cabinets at $400.00 each and to fund necessary travel expenses to retrieve them. Roll call taken. All ayes. Motion carried.

EMPLOYEE HEALTH INSURANCE RENEWAL: Supervisor Kenney stated he discussed the renewal policy with participating employees. Discussion held. Motion by Niemi, supported by Kut to accept the renewal policy proposal with no change in benefits and renew health insurance as of December 1, 2022. Roll call taken. All ayes. Motion carried.

NOVEMBER REGULAR MEETING RESCHEDULE: Due to the State General election being held on the second Tuesday of the month the Township monthly meeting will be rescheduled to Tuesday, November 15, 2022 at 2:30 p.m.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of $85,880.07, the Monthly's for $19,618.45 and the EFT's for $280.90 with a total of $105,779.42. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENT: Zach Hautala asked about contact information on fireproof file cabinets.

BOARD MEMBER PRIVILEGE: Trustee Kut talked about grants available and looking at projects throughout the township that would fall under the available grants. Discussion held.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Meeting adjourned at 3:29 p.m.

Nancy Niemi/Clerk

October 18, 2022

An Election Commission meeting was held on October 18, 2022 at 8:30 a.m. at the Crystal Falls Township Hall. Members present were Scott Kenney, Jen Ketola and Nancy Niemi. There were no public attendees present.

The purpose of the meeting was to appoint Election Chairperson, Election Inspectors, Receiving Board and to authorize Diane LaChapelle to assist in the administration of the Preliminary and Public Accuracy Tests for the election to be held on November 8, 2022.

Motion by Ketola, supported by Kenney to appoint Bev Wilcox (R) as chairperson. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Joyce Ziegler (D), Joanne Seppala (D), Lorraine Siler (D), Nancy Hronkin (D), Michelle Kenney (R), Diane Hilberg (R), and Mary Tadiello (R) as Election Inspectors. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Joyce Ziegler (D) and Michelle Kenney (R) to the Receiving Board. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Diane LaChapelle to assist in the administration of the Preliminary and Public Accuracy Tests. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to give the Clerk the authority to appoint additional Election Inspectors for the November 8, 2022 election if needed. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to adjourn the meeting. Meeting adjourned at 8:40 a.m.

Nancy Niemi/Clerk

November 16, 2022

A regular monthly meeting was held on Tuesday, November 15, 2022 at 2:30 p.m. All board members were present. There was 1 public attendee. Motion by Ketola, supported by Kut to approve the agenda. All ayes. Motion carried. Motion by Seppala, supported by Ketola to approve the regular monthly meeting minutes from October 11, 2022 and the Election Commission meeting minutes from October 18, 2022. All ayes. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS: No public comment.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu. Reviewed the ICECA report and financial statements provided by Chamber Director, Zach Hautala.

Reviewed Audit Report for Year Ended March 31, 2022 from Barry E. Gaudette, CPA, P.C. No comments or recommendations were received with the annual audit report. Motion by Kut, supported by Seppala to accept the audit report as presented. Roll call taken. All ayes. Motion carried.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of October.

FIRE CHIEF'S REPORT: Reviewed Fire Chief's report for the month of October.

ZONING ADMINISTRATOR REPORT: Reviewed Zoning Administrator's report for the month of October.

ASSESSOR REPORT: Reviewed Assessor's report for the month of October.

Motion by Seppala, supported by Ketola to accept the Departmental Reports as submitted. All ayes. Motion carried.

FIRE STATION UPDATE: Reviewed report from Robb Anderson of GEI informing of the preliminary approval for the septic system and plan to get the project out for bids before the end of the year. Discussion held.

Discussion held on the contract with VanOss Forestry Services, LLC. Motion by Kut, supported by Seppala to accept VanOss Forestry Services, LLC contract to identify trees at the fire station site to be removed for construction and safety at the rate of $70 per hour plus mileage and to allow Superintendent Kenney to sign the contract. Roll call taken. All ayes. Motion carried.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP Grant)-Accept Final Report: Project is completed. Final reimbursement will be submitted when all invoices are received.

LIND ROAD CLEANUP UPDATE: No report was summitted.

MASTER PLAN UPDATES: Planning Commission held a meeting on November 3, 2022. GEI will make updates to the plan and get a draft version back for review and discussion in mid- December.

DEPUTY ZONING ADMINISTRATOR POSITION: Discussion held. Tabled further discussions on position until 2023/2024 budget is prepared.

2022-2023 BUDGET AMENDMENTS: Reviewed summitted budget amendments. Motion by Seppala, supported by Ketola to adopt the 2022-2023 budget amendments as presented. Roll call taken. All ayes. Motion carried.

DECEMBER/JANUARY HOLIDAY HOURS: Discussion held. Our personnel policy states that when a holiday falls on a Sunday, the Monday following shall be given as the holiday. Due to Monday after Christmas and New Year's Day being a Holiday, garbage pickup will be moved one day forward.

SRF PROJECTS: Discussion held on the Water and Sewer projects. GEI submitted Intent to Apply forms for the SRF grants. One for the water system and the other for the sewer system upgrades in the Tobin Location. Discussion held.

SPARKS GRANT APPLICATIONS: Robb Anderson noted grant application for this program are available. Discussion held on three separate projects consisting of walking trail extension, walking trail parking and Gibson Lake Park upgrades. Motion by Ketola, supported by Seppala to authorize GEI to apply for three separate projects for a fee of $3,500 and to authorize Supervisor Kenney to sign the applications. Roll call taken. All ayes. Motion carried.

THANKS TO VOTERS OF CRYSTAL FALLS TOWNSHIP: Crystal Falls Township Board thanks the voters of the Township for their support and approval of the millage renewal.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of $128,445.39, the Monthly's for $28,310.27 and the EFT's for $513.15 with a total of $157,268.81. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENT: No public comment.

BOARD MEMBER PRIVILEGE: Trustee Kut commented on a Security System upgrade for Township properties.

Clerk Niemi reviewed a summary of the November 8, 2022 election.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Meeting adjourned at 3:43 p.m.

Nancy Niemi/Clerk

December 14, 2022

A regular monthly meeting was held on December 13, 2022 at 2:30 p.m. All board members were present. There were 11 public attendees. Motion by Ketola, supported by Seppala to approve the agenda as amended with eliminating 8C.) Audit report and add new item 8C.) EGLE Letter. All ayes. Motion carried. Motion by Seppala, supported by Kut to approve the regular monthly meeting minutes from November 15, 2022. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS/REPORTS: Reviewed the Library minutes and financial statements from Director Evelyn Gathu.

Reviewed ICECA Report and financial statements provided by Chamber Director, Zach Hautala.

Reviewed letter from EGLE, Michael Westra, P.E., District Engineer.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent's report for the month of November. Motion by Seppala, supported by Kut to approve the repairs on the garbage truck for approximately $8,500. Roll call taken. All ayes. Motion carried.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report for the month of November.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report for the month of November.

ASSESSOR REPORT: Reviewed the Assessor's report for the month of November.

Discussion held on Department reports. Motion by Ketola, supported by Seppala to approve the Departmental reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Reviewed report from Robb Anderson with GEI. Discussion held.

i. Logging contract: VanOss Forestry Services, LLC will proceed with tree marking at the Fire Station site and gravel pit. There will only be one contract for both.

WATER SYSTEM AFFORDABILITY AND PLANNING GRANT (AP GRANT): Final reimbursement money was received, and the project is closed out.

LIND ROAD CLEANUP UPDATE: Reviewed report update from December 2022 on the Lind Road Project from Todd Wloszczynski.

MASTER PLAN UPDATES: Robb Anderson with GEI will have the report back after the first of the year.

SPARK GRANT: Reviewed Resolution of Authorizations. Discussion held.

i. Walking trail extension and parking: Reviewed report from Joe Freiberg and Resolution of Authorization. Motion by Kut, supported by Ketola to adopt the Resolution of Authorization for the Heritage Trail Extension and Trailhead Development upgrades. Roll call taken. All ayes. Motion carried.

ii. Gibson Lake Park upgrades: Reviewed Resolution of Authorization. Motion by Seppala, supported by Kut to adopt the Resolution of Authorization for the Gibson Lake Park Improvements. Roll call taken. All ayes. Motion carried.

SRF PROJECTS: Reviewed report from Robb Anderson with GEI. Discussion held.

i. Water: An Intent to Apply for a proposed Water System Improvements project was submitted.

ii. Sewer: An Intent to Apply for a Sanitary Sewer Improvements project was submitted.

BOARD OF REVIEW APPOINTMENTS: Discussion held. Motion by Kut, supported by Niemi to reappoint Mark Bromley, Mary Dalpra, and Mary Dimitru to Board of Review for a 2 year term for January 2023. Roll call taken. All ayes. Motion carried.

HOLIDAY GIFT FOR EMPLOYEES: Motion by Seppala, supported by Kut to grant holiday gift cards for $25.00 from Crystal Fresh Market to Utility Billing Clerk, Deputy Treasurer, Foreman, Public Works Employees, Garbage Truck Employees, Fire Chief, Assessor and Zong Administrator. Roll call taken. All ayes. Motion carried.

ASSESSOR LABELS: Diane Kut explained the request for labels from the Assessor regarding a portion of the property in the township to the board. Discussion held. The Board members felt it is a reasonable request.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of $22,424.01, the Monthly's for $30,414.33 and the EFT's for $591.60 with a total of $53,429.94. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: Gerard Valesano from the City of Crystal Falls discussed services between the City and the Township. Kim Nylund inquiring if there is a timeline for the new fire station. Supervisor Kenney addressed Gerard Valesano's comment. Tom Stachowicz has concerns about the City and Township helping each other out.

BOARD MEMBERS PRIVILEGE: Trustee Kut inquired about going into Executive Session. Motion was made by Trustee Kut to go into Executive Session regarding public comments and a complaint received. It died for lack of a second. Supervisor Kenney wished everyone a Merry Christmas and Happy New Year.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:35 p.m.

Diane LaChapelle/Deputy Clerk