

January 15, 2020

A Public Hearing was held on Tuesday, January 14, 2020 at 2:18 p.m. All Board members present. There were 6 public attendees present.

The purpose of the Public Hearing was to review and discuss the Crystal Falls Township Recreation Plan. Reviewed written comments from Board member with Robb Anderson from GEI and Supervisor Kenney read one written public comment. Discussion held.

Motion by Niemi, supported by Ketola to adjourn. All ayes. Public Hearing adjourned at 2:28 p.m.

Nancy Niemi/Clerk

January 15, 2020

A regular monthly meeting was held on January 14, 2020 at 2:00 p.m. All board members present. There were 6 public attendees. Motion by Kut, supported by Seppala to approve both the monthly meeting minutes, with the correction of November to December in the WATER CHLORINATE OF NORTH END SYSTEM section and the Executive Session minutes from December 10, 2019. All ayes. Motion carried. Motion by Seppala, supported by Ketola to approve the agenda with the additions of Public Hearing for Crystal Falls Township DNR Recreational Plan, reversal order of D. and E. under New Business and under Old Business F.) Library Board Appointment. All ayes. Motion carried.

PRESENTATIONS/COMMUNICATIONS: Reviewed information from Waste Management. Discussion was held and tabled on serving alcohol on Township's properties.

PUBLIC COMMENTS ON AGENDA: No public comments.

Motion by Niemi, supported by Ketola to recess the meeting to enter into the Public Hearing for the Crystal Falls Township DNR Recreational Plan and to return after completion of Hearing. All ayes. Motion carried. Meeting recessed at 2:18 p.m. Regular monthly meeting reconvened at 2:28 p.m.

WATER SUPERINTENDENT/FOREMAN REPORT: Supervisor Kenney reviewed report with the Board from the month of December. Discussion held.

FIRE CHIEF'S REPORT: Supervisor Kenney reviewed the Fire Chief's report. Discussion held.

ZONING ADMINISTRATOR REPORT: Supervisor Kenney reviewed the Zoning Administrator's report with the Board.

ASSESSOR REPORT: Supervisor Kenney reviewed the Assessor's report with the Board.

Motion by Seppala, supported by Ketola to approve the Department Reports as presented. All ayes. Motion carried.

REFINANCE OF 2007 WATER REVENUE BOND-UPDATE: Supervisor Kenney reported a conference call regarding refinancing was scheduled for Wednesday, January 15, 2020 at 8:30 a.m. and he will forward information to Board Members.

RECREATION PLAN-UPDATE (GEI): Robb Anderson stated public comments will be incorporated into the plan. Supervisor Kenney read Resolution of Adoption for Crystal Falls Township DNR Recreation Plan. Discussion held. Motion by Kut, supported by Seppala to adopt the Resolution and accept the Crystal Falls Township Recreation Plan. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEANUP UPDATE: Discussion held. Motion by Ketola, supported by Seppala for Attorney Tinti to draft a contract consistent with terms proposed by Ed's Used Parts, Inc. on August 30, 2019. All ayes. Motion carried. Supervisor Kenney stated he has been in contact with EGLE for any assistance but as of now the Township does not qualify. Supervisor Kenney noted he will keep looking for grant monies.

RESOLUTION AND ENROLLMENT for FIRE INSURANCE PROGRAM: Discussion held. Motion by Seppala, supported by Kut to authorize Supervisor Kenney to sign Fire Insurance Withholding Program Enrollment and Notification and Supervisor Kenney and Clerk Niemi to sign Resolution. Roll call taken. All ayes. Motion carried.

FIRE HALL SITE: Reviewed possible sites. Discussion held. Supervisor Kenney noted he will be attending the Crystal Falls Volunteer Firefighter's meeting to discuss possible sites.

2020 CENSUS: Supervisor Kenney reviewed meeting with Connie Walt, Partnership Specialist, with the US Department of Census. Motion by Kut, supported by Seppala for Crystal Falls Township to host 2020 Census event in January. All ayes. Motion carried.

SKI HILL STAFFING: Discussion held. Motion by Ketola, supported by Niemi to continue to support ski hill employees at current rates without reimbursement. Roll call taken. All ayes. Motion carried.

COMPUTER SUPPORT CONTRACT: Discussion held. Motion by Kut, supported by Seppala to contact Teck Solutions to evaluate our current system and to begin computer support. Roll call taken. All ayes. Motion carried.

RESCHEDULE MARCH 2020 MEETING: Due to the Presidential Primary the March monthly meeting will be rescheduled to immediately follow the Budget Hearing on Thursday, March 12, 2020.

BUDGET HEARING: Scheduled for Thursday, March 12, 2020 at 2:00 p.m.

SALARY RESOLUTION: Will review at the February Monthly Meeting.

PUBLIC COMMENT: Mary Dumitru voiced traffic safety concerns for a possible fire hall location site.

REVIEW OF BILLS/INVOICES EFT'S PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$85,927.15, the Monthly's for \$25,450.21 and the EFT's in the amount of \$734.70 for a total of \$112,112.06. Roll call taken. All ayes. Motion carried.

BOARD MEMBER PRIVILEGE: Trustee Kut inquired about Idlewild Road signs and status of the ISO Report. Motion by Seppala, supported by Niemi to adjourn the meeting. All ayes. Meeting adjourned at 3:53 p.m.

Nancy Niemi/Clerk

January 30, 2020

A special meeting was held on Tuesday, January 28, 2020 at 1 p.m. All board members were present. Attorney Steve Tinti was also present. There were no public attendees.

The purpose of the meeting was to review and adopt documents necessary for refunding the 2007 Water Bond along with consideration and approval of computer system upgrades.

Motion by Niemi, supported by Seppala to approve the agenda. All ayes. Motion carried.

There were no public comments on agenda items.

REVIEW AND APPROVAL OF VARIOUS DOCUMENTS RELATED TO THE REFUNDING OF THE

2007 WATER REVENUE BOND: Andy Campbell from Baker Tilly Municipal Advisors reviewed documents with the Board via phone conversation. Discussion held. Motion by Kut, supported by Ketola to approve agreement with Baker Tilly Municipal Advisors and to authorize Supervisor Kenney to sign it. Roll call taken. All ayes. Motion carried. Motion by Seppala, supported by Kut to accept engagement letter with Baird and authorize Supervisor Kenney to sign it. Roll call taken. All ayes. Motion carried. Motion by Ketola, supported by Seppala to approve Miller Canfield as bond counsel in connection with the issuance of bonds to finance the cost of refunding the Township's 2007 Water Supply System Revenue Bonds. Roll call taken. All ayes. Motion carried. Motion by Kut, supported by Ketola to authorize removal of up to \$75,000.00 from the Junior Lien Bond Repair, Replacement and Improvement Account to fund first payment. Roll call taken. All ayes. Motion carried.

APPROVAL OF REVENUE BOND ORDINANCE: Reviewed Ordinance No. 107 an Ordinance to supplement Ordinance No. 104 to provide for the issuance and sale of water supply system revenue refunding bonds to pay the cost of refunding the water supply system Junior Lien Revenue Bond, series 2007 and to provide for other matters relating to the system and the bonds. Discussion held. Motion by Seppala, supported by Kut to adopt Ordinance No. 107 as presented. Roll call taken. All ayes. Motion carried. Motion by Seppala, supported by Ketola to authorize Clerk Niemi to have Ordinance No. 107 published. Roll call taken. All ayes. Motion carried.

CONSIDERATION OF TECK SOLUTIONS COMPUTER UPGRADE PROPOSAL: Reviewed proposals.

Discussion held. Motion by Niemi, supported by Seppala to approve up to \$27,000.00 to complete Phase 1 from Teck Solutions. Roll call taken. All ayes. Motion carried.

Motion by Seppala, supported by Ketola to establish new account 246-261-980-000 Computer System Upgrade-Capital Outlay. Roll call taken. All ayes. Motion carried.

Motion by Kut, supported by Ketola to remove and amend 246-900-980-002 by \$27,000.00 and move it to 246-261-980-000. Roll call taken. All ayes. Motion carried.

Motion by Niemi, supported by Seppala to adjourn the meeting. All ayes. Meeting adjourned at 1:46 p.m.

Nancy Niemi/Clerk

February 4, 2020

An Election Commission meeting was held on February 4, 2020 at 10:00 a.m. at the Crystal Falls Township Office. Members present were Scott Kenney, Jen Ketola and Nancy Niemi. There were no public attendees.

The purpose of the meeting was to appoint Election Chairperson, Election Inspectors, Receiving Board and to authorize Diane LaChapelle to assist in the administration of the Preliminary test for the election on March 10, 2020.

Motion by Kenney, supported by Ketola to appoint Joanne Seppala as Election Chairperson. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Rietta Erickson, Diane LaChapelle, Deb Kubicko, Ruth Warmanen, and Corinne Holm as Election Inspectors. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Diane LaChapelle and Rietta Erickson to the Receiving Board. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Diane LaChapelle to assist in the Administration of the Preliminary test. All ayes. Motion carried.

Motion by Niemi, supported by Ketola to adjourn the meeting. Meeting adjourned at 10:17 a.m.

Nancy Niemi/Clerk

February 12, 2020

A regular monthly meeting was held on February 11, 2020 at 2:00 p.m. All board members were present. There were 5 public attendees. Motion by Seppala, supported by Ketola to approve the regular monthly meeting minutes from January 14, 2020, Public Hearing meeting minutes from January 14, 2020, Special meeting minutes from January 28, 2020 and Election Commission meeting minutes from February 4, 2020. All ayes. Motion carried. Motion by Ketola, supported by Seppala to approve the agenda with no additions to the agenda. All ayes. Motion carried.

PRESENTATIONS/COMMUNICATIONS: Reviewed letter from Crystella Recreation Association. Reviewed information from the City of Crystal Falls - Sewer rate increase. Reviewed information from the Revised Chlorination report - EGLE. Will keep the board informed on the Revised Chlorination report - EGLE. Discussion held.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

WATER SUPERINTENDENT/FOREMAN'S REPORT: Terry Alexa reviewed report with the Board from the month of January. Discussion held.

FIRE CHIEF REPORT: Supervisor Kenney reviewed the Fire Chief's report. Discussion held.

ZONING ADMINISTRATOR REPORT: Supervisor Kenney reviewed the Zoning Administrator report with the Board.

ASSESSOR REPORT: Supervisor Kenney reviewed the Assessor's report with the Board.

Motion by Kut, supported by Seppala to approve the Department Reports as presented. All ayes. Motion carried.

REFINANCE OF 2007 WATER REVENUE BOND - UPDATE: Supervisor Kenney reviewed Ordinance No. 108 to amend ordinance No. 104 to add conditions for issuance of additional water supply system revenue bonds. Discussion held. Motion by Niemi, supported by Seppala to adopt Ordinance No. 108 as presented by Bond Counsel Miller Canfield and authorize Supervisor and Clerk to sign and publish on behalf of the Township. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEANUP UPDATE: Attorney Tinti reviewed the Lind Road cleanup update. The contract is 90% put together. Discussion held.

FIRE HALL SITE UPDATE: Supervisor Kenney reviewed the Fire Hall Site analysis. Discussion held.

APPOINTMENT TO LIBRARY BOARD – NANCY HRONKIN-FORCE: Discussion held. Motion by Niemi, supported by Kut to appoint Nancy Hronkin-Force to the Library Board. All ayes. Motion carried.

SEWER RATE CHARGED BY CITY - TINTI): Attorney Tinti is reviewing the contract with the City. Supervisor Kenney will be revisiting the contract and will come back with recommendations.

SALARY/WAGE RESOLUTIONS: Discussion held. Motion by Kut, supported by Ketola to increase wage for Supervisor to \$26,026.98. Roll call taken. Ayes: Ketola, Kut, Niemi, Seppala. Nays: none. Abstain: Kenney. Motion by Seppala, supported by Ketola to increase wage for Clerk to \$27,185.56. Roll call taken. Ayes: Kenney, Seppala, Ketola, Kut. Nays: none. Abstain: Niemi. Motion by Niemi, supported by Kut to increase wage for Treasurer to \$26,780.00. Roll call taken. Ayes: Kenney, Niemi, Seppala, Kut. Nays: none. Abstain: Ketola. Motion by Ketola, supported by Niemi to increase wage for Trustee Kut to \$3,901.14. Roll call taken. Ayes: Kenney, Ketola, Niemi, Seppala. Nays: none. Abstain: Kut. Motion by Ketola, supported by Niemi to increase wage for Trustee Seppala to \$3,901.14. Roll call taken. Ayes: Kenney, Ketola, Niemi, Kut. Nays: none. Abstain: Seppala. Discussion held on recommendations on other employees. Motion by Kut, supported by Seppala to adopt the pay schedule as discussed. Roll call taken. All ayes. Motion carried.

REAPPOINT DAN LATO TO PLANNING COMMISSION/ZONING BOARD: Discussion held. Motion by Kut, supported by Seppala to reappoint Dan Lato to Planning Commission/Zoning Board for a 3-year term. All ayes. Motion carried.

BUDGET WORK SESSION – FEBRUARY 25 9:00 A.M.: Discussion held. The Budget Work Session will be on February 19 at 9:00 a.m.

PUBLIC COMMENTS: Robert Horton II had questions regarding the Marihuana Ordinance and questions about property he has for sale.

Motion by Seppala, supported by Kut to recess and come back into session to place a call into the Bond Counsel at 2:58 p.m.

Motion by Seppala, supported by Ketola to reconvene meeting at 3:02 p.m. All ayes. Motion carried.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of \$4,316.04, the Monthly's for \$29,895.11 and the EFT's for \$734.70 with a total of \$34,945.85. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Trustee Kut commented on an article about residential areas in Iron County. Supervisor Kenney commented that the new computer system is in place.

ADJOURN: Motion by Seppala, supported by Kut to adjourn the meeting. All ayes. Meeting adjourned at 3:23 p.m.

Diane LaChapelle/Deputy Clerk

February 20, 2020

A special budget workshop meeting for the 2020/2021 budget was held Wednesday, February 19, 2020 at 9:00 a.m. All board members present. There were no public attendees. The purpose of the workshop was to discuss and review the budget for the 2020/2021 Fiscal Year. Discussion held. Trustee Seppala had to leave the meeting at 11:22 a.m. Motion by Ketola, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 11:28 a.m.

Nancy Niemi/Clerk

March 4, 2020

A special meeting was held on Tuesday, March 3, 2020 at 9 a.m. Roll call taken. Board members present were Scott Kenney, Diane Kut, and Jen Ketola. Absent Board members were Nancy Niemi and Joanne Seppala. There were no public attendees. The purpose of the meeting was to appoint an alternate to the Board of Review. Discussion held. Motion by Kut, supported by Ketola to appoint Mark Bromley to the Board of Review as an alternate. All ayes. Motion carried. Motion by Ketola, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 9:01 a.m.

Diane LaChapelle/Deputy Clerk

March 12, 2020

A Public Budget Hearing for the 2020/2021 budget was held on March 12, 2020 at 2:00 p.m. The purpose of the meeting was to review the property millage rate proposed to be levied to support the proposed budget. All board members were present. There were 2 public attendees. The Board reviewed and discussed the proposed budget. Motion by Seppala, supported by Ketola to adjourn the Budget Hearing. All ayes. Motion carried. Meeting adjourned at 2:09 p.m.

Nancy Niemi/Clerk

March 13, 2020

A regular monthly meeting was held immediately following the Public Budget Hearing on March 12, 2020 at 2:09 p.m. All board members were present. There were 3 public attendees. Motion by Seppala, supported by Kut to approve the regular monthly meeting minutes from February 11, 2020, Special Budget Workshop meeting minutes from February 19, 2020 and Special meeting minutes from March 3, 2020. All ayes. Motion carried. Motion by Niemi, supported by Seppala to approve the agenda with no additions to the agenda. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS: Marti Wegner, a Census Representative gave a presentation on the 2020 Census. The Board thanked her for coming in.

Resignation of Pat Olson from the Planning/Zoning Board. Discussion held. Motion by Kut, supported by Seppala to accept the resignation with regrets. All ayes. Motion carried. Motion by Ketola, supported by Kut to advertise for the open position on the Planning/Zoning Board and ~~all open positions~~ (As corrected at April Monthly meeting on 4/14/2020) on all non-elected Township Board and committee open positions in the future. All ayes. Motion carried.

Reviewed letter for request for donation to Forest Park Graduation Party. The Township cannot participate in this cause.

WATER SUPERINTENDENT/FOREMAN'S REPORT: Supervisor Kenney reviewed report with the Board from the month of February.

FIRE CHIEF REPORT: Supervisor Kenney reviewed the Fire Chief's report.

ZONING ADMINISTRATOR REPORT: Supervisor Kenney reviewed the Zoning Administrator report with the Board.

ASSESSOR REPORT: Supervisor Kenney reviewed the Assessor's report with the Board.

Motion by Seppala, supported by Ketola to approve the Department Reports as presented. All ayes. Motion carried.

REFINANCE OF 2007 WATER REVENUE BOND - COMPLETE: Supervisor Kenney reviewed. Discussion held.

LIND ROAD CLEANUP UPDATE: Contract for cleanup – Tinti. Supervisor Kenney reviewed. Attorney Tinti is working on the contract.

Meeting with Rep Markkanen- Supervisor Kenney met with Representative Markkanen. Discussed scrap tires. Supervisor Kenney will be drafting a letter to EGLE.

FIRE HALL SITE UPDATE: Supervisor Kenney reviewed the Fire Hall Site analysis. Discussion held.

FIRE DEPARTMENT EQUIPMENT PURCHASE REQUEST – RECOMMEND POMASL: Supervisor Kenney reviewed quotes from Pomasl Fire Equipment, Inc. and Fire-Rescue Supply, LLC for 3 sets of Turn Out Gear. Discussion held. Motion by Niemi, supported by Ketola to approve quote from Pomasl to acquire all 3 sets of turnout gear not to exceed \$9,600.00. Roll call taken. All ayes. Motion carried. Supervisor Kenney reviewed quotes for Pressure Pump from the same two companies previously stated. Discussion held. Motion by Kut, supported by Seppala to purchase pressure pump for \$2,520.00 from Pomasl. Roll call taken. All ayes. Motion carried.

CEMETERY AGREEMENT - CITY: The Board reviewed the Cemetery Agreement from the City of Crystal Falls. Discussion held. Motion by Seppala, supported by Kut to approve the Cemetery Agreement Contract with the City of Crystal Falls. Roll call taken. All ayes. Motion carried.

FIRE HALL SITE ENGINEERING PROPOSALS: The Board reviewed proposals from UPEA Engineers & Architects and GEI Consultants of Michigan, P.C. for engineering services for the design and construction of the Township's Fire Hall. Discussion held. Motion by Kut, supported by Seppala to approve the proposal with GEI Consultants of Michigan, P.C. Roll call taken. All ayes. Motion carried.

BOARD MEETING SCHEDULE RESOLUTION: Discussion held. Motion by Niemi, supported by Kut to adopt the following Resolution: All regular meetings of the Township Board will be held at the Township Hall of Crystal Falls Township on the Second Tuesday of each month at 2:00 p.m. Roll call taken. All ayes. Motion carried.

INVESTMENT AND DEPOSITORY RESOLUTION: Supervisor Kenney reviewed. Motion by Kut, supported by Seppala to approve the Investment & Depository Resolution. Roll call taken. All ayes. Motion carried.

SECTION 457 (B) PLAN CONTRIBUTION RESOLUTION: Discussion held. Motion by Seppala, supported by Ketola to approve the Section 457 (B) Plan Contribution Resolution. Roll call taken. All ayes. Motion carried.

BUDGET AND PROPERTY TAX APPROVAL – 4.75 MILLS (NO CHANGE IN RATE): Discussion held. Motion by Kut, supported by Ketola to approve the functional budget as presented and the property tax rate of 4.75 mills. Roll call taken. All ayes. Motion carried.

AMEND 2019 – 2020 BUDGET: Discussion held. Motion by Niemi, supported by Seppala to authorize the 2019-2020 Budget be amended to the final adjusted amounts that were legally expended in each account and fund. Roll call taken. All ayes. Motion carried.

APPROVAL OF OPERATING TRANSFER: Discussion held. Motion by Seppala, supported by Ketola to approve operating transfer be made from the General Fund (101) to the Township Improvement Fund for \$160,000. The purpose of the transfer is to eliminate the deficit in the fund. Roll call taken. All ayes. Motion carried.

TECK SOLUTIONS PROPOSAL – THIS IS ADDITIONAL TO THE ORIGINAL PROPOSAL: Reviewed proposal. Motion by Seppala, supported by Kut for Teck Solutions, INC. to furnish and install network infrastructure upgrades for \$7,360.00. Roll call taken. All ayes. Motion carried.

AED TRAINING – SET-UP FOR ALL STAFF- Supervisor Kenney will set up a time on Wednesday, March 25, 2020 with Public Works and Tom Bucek for training;

CENSUS SITE: Discussion held. It was decided to offer the Township Hall at hours to be determined for a site to have guidance, if needed with completing the 2020 Census.

PUBLIC COMMENTS: None.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$76,513.76, the Monthly's for \$23,809.26 and the EFT's for \$734.70 with a total of \$101,057.72. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Trustee Seppala was questioned about a streetlight on Soderena Road. Trustee Kut discussed updates pertaining to the Zoning book.

ADJOURN: Motion by Ketola, supported by Seppala to adjourn the meeting. All ayes. Meeting adjourned at 3:38 p.m.

Diane LaChapelle/Deputy Clerk

March 18, 2020

A special meeting was held on Wednesday, March 18, 2020 at 10:00 a.m. Roll call taken. Present: J. Ketola, N. Niemi and S. Kenney. Absent: D. Kut and J. Seppala. There were no public attendees. The purpose of the meeting was to discuss and implement safe and healthful working conditions to protect the residents and employees of Crystal Falls Township from the Coronavirus Disease 2019 (COVID-19). Discussion held. Motion by Niemi, supported by Ketola to approve the closure of the Township Office and Hall to the general public until further notice in response to the state of emergency declared nationally and statewide. All ayes. Motion carried.

Motion by Ketola, supported by Niemi to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 11:28 a.m.

Nancy Niemi/Clerk

April 14, 2020

A regular monthly meeting was held via telephone conference call in keeping with the Governor's "Stay Home, Stay Safe" orders pursuant to Executive Order 2020-15. All board members were present. Also, attending the telephone conference call were Robb Anderson, Diane LaChapelle and Attorney Steve Tinti. Motion by Seppala, supported by Kut to approve the Budget Hearing minutes on March 12, 2020, Regular Monthly meeting minutes on March 12, 2020 with the correction under

Presentations/Communications striking "all open positions" and correcting with "on all non-elected Township Board and committee open positions in the future" and the Special meeting minutes on March 18, 2020. Roll call taken. All ayes. Motion carried. Motion by Ketola, supported by Seppala to approve the agenda with additions under Old Business B) Planning and Zoning Board/Craig Nelson and C) Planning and Zoning Ordinance Review. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comment.

PRESENTATIONS/COMMUNICATIONS: None

DEPARTMENT REPORTS: Tabled until next month.

FIRE HALL ENGINEERING CONTRACT: Reviewed contract from GEI. Motion by Kut, supported by Seppala to authorize Supervisor Kenney to sign contract. Roll call taken. All ayes. Motion carried.

PLANNING AND ZONING BOARD/CRAIG NELSON: Discussion held. Motion by Seppala, supported by Kut to fill the unexpired term of Patrick Olson who resigned from the Planning and Zoning Board with the appointment of Craig Nelson. Roll call taken. All ayes. Motion carried.

PLANNING AND ZONING ORDINANCE REVIEW: Discussion held. Motion by Kut, supported by Ketola to approve a meeting between Diane Kut, Bill Santilli, Curt Stebic and Cary Gustafson to review Planning and Zoning ordinances and make recommendations as appropriate. All ayes. Motion carried.

PUBLIC COMMENTS: None

REVIEW OF BILLS/INVOICES EFT's/PREPAIDS/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of \$91,232.03, the Monthly's for \$16,551.75 and the EFT's for \$1,102.05 with a total of \$108,885.83. Roll call taken. All ayes. Motion carried. BOARD MEMBER

PRIVILEGE: Supervisor Kenney discussed possible Fire Hall funding request to the voters in November.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the via telephone conference call meeting. All ayes. Meeting adjourned at 2:43 p.m.

Nancy Niemi/Clerk

MAY 13, 2020

A regular monthly meeting was held on May 12, 2020 at 2:00 p.m. All board members were present. There was 1 public attendee. Corrections to the Agenda is the elimination under Presentations/Communications of 8C.) Spring Cleanup – Saturday, May 16 8 a.m. to noon, see duplicate 10D.) Old Business. Motion by Seppala, supported by Niemi to approve the agenda as amended. All ayes. Motion carried. Motion by Ketola, supported by Kut to approve the regular monthly meeting minutes from April 14, 2020. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS: Forest Park Community Schools Summer Recreation. Support request. Supervisor Kenney reviewed. Discussion held. Motion by Niemi, supported by Seppala to authorize the expenditure of \$2,237.00 if the program will be held this summer. Roll call taken. All ayes. Motion carried. Use of Gibson Lake for swimming classes. Discussion held. The Park is closed at this time.

Library minutes and financial statements. Supervisor Kenney reviewed with the Board the reports submitted by Director Evelyn Gathu.

ICECA email. Supervisor Kenney would like a written plan from the ICECA before committing to financial support.

Iron Belle Trail - work has begun from end of existing trail to Bewabic State Park. Discussion held. There is a 100% grant for the trail design.

WATER SUPERINTENDENT/FOREMAN'S REPORT: Supervisor Kenney reviewed report with the Board from the month of March and April.

FIRE CHIEF REPORT: Supervisor Kenney reviewed the Fire Chief's report from the month of March and April with the Board.

ZONING ADMINISTRATOR REPORT: Supervisor Kenney reviewed the Zoning Administrator report with the Board.

ASSESSOR REPORT: Supervisor Kenney reviewed the Assessor's report with the Board from the month of March and April. Motion by Seppala, supported by Ketola to accept all Department Reports as presented. All ayes. Motion carried.

LIND ROAD CLEANUP UPDATE: Contract for cleanup – Attorney. Attorney Tint stated he is reviewing the final draft of the contract.

Scrap Tire Grant. Supervisor Kenney heard back from Representative Markkanen's office. Discussion held. Scrap tire grants are probably non-existent.

FIRE HALL SITE UPDATE: Supervisor Kenney reviewed with the Board the GEI site recommendation. Discussion held. Attorney Tinti reviewed and updated the communication with the State. Discussion held.

CENSUS INPUT – DATE/TIME: Supervisor Kenney has been in contact with the Census. Discussion held.

SPRING CLEANUP – MAY 16 8 A.M. TO NOON: The date is set.

HALL OPENING AND RENTALS: Supervisor Kenney reported that the hall is still closed pending the Governor's regulations.

IN PERSON TAX PAYMENTS: Treasurer Ketola discussed on how to handle tax payments that will be received from the public.

ADDITIONAL COMPENSATION FOR ABSENCE OF UTILITY BILLING CLERK: Discussion held. Motion by Kut, supported by Seppala to compensate the Clerk an additional \$800.00 in the absence of the Utility Billing Clerk on a one-time basis. Roll call taken. Ayes: Ketola, Kut, Seppala, Kenney. Nays: none. Abstain: Niemi. Motion by Seppala, supported by Kut to compensate the Treasurer an additional \$500.00 in the absence of the Utility Billing Clerk on a one-time basis. Roll call taken. Ayes: Kut, Seppala, Niemi, Kenney. Nays: none. Abstain: Ketola. Motion carried.

APPOINTMENT OF ADDITIONAL FIRE FIGHTER: Discussion held. Received an application from Cemone Wagner for an additional volunteer fire fighter. Motion by Niemi, supported by Ketola to approve Cemone Wagner as a volunteer fire fighter. All ayes. Motion carried.

REFINISH HALL FLOOR: Discussion held. Will advertise for the job.

PUBLIC COMMENTS: None.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$18,623.57, the Monthly's for \$20,812.89 and the EFT's for \$737.70 with a total of \$40,174.16. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Treasurer Ketola discussed a plan for designating a workplace coordinator for Covid 19.

ADJOURN: Motion by Ketola, supported by Seppala to adjourn the meeting. All ayes. Meeting adjourned at 3:38 p.m.

Diane LaChapelle/Deputy Clerk

June 10, 2020

A regular monthly meeting was held on June 9, 2020 at 2:00 p.m. All board members were present. There were 10 public attendees. Motion by Niemi, supported by Seppala to approve the agenda with no additions to the agenda. All ayes. Motion carried. Motion by Kut, supported by Ketola to approve the regular monthly meeting minutes from May 12, 2020. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: Public comments under Old Business Lind Road Cleanup pursuant to judgement were made by Jon Munn, Dave Adams, Todd Wloszczynski, Dan Kopf, and Kalie LaVacque.

PRESENTATIONS/COMMUNICATIONS: Forest Park Community Schools Summer Recreation- Reviewed letter from Lisa Olson, Director of Forest Park Community Schools. There will be no Summer Recreation Program.

Library minutes and financial statements- Reviewed the reports submitted by Director Evelyn Gathu.

Road Commission- Reviewed memo from Doug Tomasoski regarding the Iron County Road Commission operations.

Township Insurance Board of Directors Nominee- Reviewed the Michigan Township Participating Plan Board of Director Election Ballot with Paul Lehto as the nominee for the MTPP Board of Director position in Zone 1. Motion by Seppala, supported by Kut to authorize support for the re-election of Paul Lehto. All ayes. Motion carried.

Electric rates- Reviewed information received from Crystal Falls City Electric Department.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent report from the month of May.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of May. Request for water to fill the water tote truck for the Crystal Falls Community garden. Motion by Kut, supported by Seppala to provide water as a billing item and forgive bill. Roll call taken. All ayes. Motion carried. The Township is recognizing Johnson Potato Farm and their employees for their work in helping to put in the base for the road to the new pump and building planned in the area.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator report from the month of May.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of May.

Motion by Ketola, supported by Seppala to accept all Department Reports as presented. All ayes. Motion carried.

EXECUTIVE SESSION: Motion by Seppala, supported by Kut to convene into Executive session to discuss pending litigations of Lind Road Cleanup. Roll call taken. All ayes. Motion carried. Entered Executive session at 2:41 p.m.

Motion by Seppala, supported by Kut to go back into regular session at 3:17 p.m. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEANUP PURSUANT TO JUDGEMENT: Attorney Steve Tinti proposed two options. Discussion held. Will proceed with allowing the landowner the proposed two options. Motion by Seppala, supported by Kut to offer to the landowner the process to cure the violation over a period of time as discussed in Executive session or to allow the landowner to sell the current property and new owner to provide a plan to the Township to cure current zoning violations. Roll call taken. All ayes. Motion carried.

ICECA: Discussion tabled.

FIRE HALL UPDATE: Robb Anderson with GEI updated the Board. Will continue with the planning for the building and working on Rural Development funding application.

IRON BELLE TRAIL PROJECT – STATE PROJECTS ARE ON FUNDING HOLD: The project is on hold due to a suspension of state funding at this time.

CHLORIDE ROADS: Supervisor Kenney reported they are running behind with the chloride roads. Possibly to start this process by the end of June.

HALL RENTALS: Discussion held. No reservations will be granted until further notice. Motion by Niemi, supported by Ketola to suspend rentals for the Township Hall until further notice. All ayes. Motion carried.

GIBSON LAKE PARK: The park will open to the public on Friday, June 12th with daily cleaning and garbage emptied. Overnight camping allowed beginning June 22nd. Motion by Kut, supported by Seppala to open Gibson Lake Park to the public effective June 12, 2020 and overnight camping allowed beginning June 22, 2020. All ayes. Motion carried.

TOWNSHIP HALL: Discussion held. Motion by Seppala, supported by Ketola to authorize Supervisor Kenney to talk to GEI Consultants INC regarding a contract for the safety design for the Township Hall. All ayes. Motion carried.

PUBLIC COMMENTS: Dave Adams had comments on cleanup timeline on Lind Road, Township monthly meeting times, and Township elected officials. Todd Wloszczynski had comments regarding doors at the Township Hall and Lind Road cleanup site. Jon Munn thanked the Board for listening to their concerns.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of \$45,126.45, the Monthly's for \$24,329.95 and the EFT's for \$734.70 with a total of \$70,191.10. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Clerk Nancy Niemi stated the Township audit is scheduled for June 24th and 25th.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Meeting adjourned at 4:10 p.m.

July 15, 2020

An Election Commission meeting was held on July 14, 2020 at 1:45 p.m. at the Crystal Falls Township Hall. Members present were Scott Kenney, Jen Ketola and Nancy Niemi. There were 3 public attendees present.

The purpose of the meeting was to appoint Election Chairperson, Elections Inspectors, Receiving Board and to authorize Diane LaChapelle to assist in the administration of the Preliminary test for the election to be held August 4, 2020.

Motion by Ketola, supported by Kenney to appoint Bev Wilcox as chairperson. All ayes. Motion carried. Motion by Kenney, supported by Ketola to appoint Diane LaChapelle, Deb Kubicko, Diane Hilberg, Ruth Warmanen, Janet Wagner, Rietta Erickson and Corinne Holm as Election Inspectors. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to appoint Diane LaChapelle and Rietta Erickson to the Receiving Board. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Diane LaChapelle to assist in the administration of the Preliminary Test. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to give the Clerk the authority to appoint additional Election Inspectors for the August 4, 2020 election. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to adjourn the meeting. Meeting adjourned at 1:48 p.m.

Nancy Niemi/Clerk

July 15, 2020

A regular monthly meeting was held on July 14, 2020 at 2:00 p.m. All board members were present. There were 3 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with the reversal order of ICECA, B. switched to A. under Old Business and an addition under Old Business F.) Long Lake Road Contract. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes and Executive Session meeting minutes from June 9, 2020. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS: Library minutes and financial statements- Reviewed the reports submitted by Director Evelyn Gathu.

Thanks to Jack Koivisto and Pearl Ross for more than 20 years of service each on the Board of Review. Both have resigned.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent report from the month of June.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of June. Discussed Federal Cares Act Grants. There are two grants, money to apply for and reimburse for the Fire Department.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator report from the month of June.

ASSESSOR REPORT: No report for the month of June.

Motion by Niemi, supported by Ketola to accept all Department Reports as presented. All ayes. Motion carried.

ICECA: Mark Bromley, Board Member with ICECA was present and requesting support from the Township to continue with financial support and ideas for the ICECA. Discussion held. The Board thanked Mark Bromley for coming. Motion by Ketola, supported by Kut to continue to contract for services of \$3.00 per resident to the ICECA. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEANUP UPDATE - ATTORNEY: Attorney Tinti stated no Executive session needed. Attorney Tinti reviewed with Board the Lind Road Cleanup update of an Order Regarding Motion to Set Aside Order Denying Relief from Automatic Stay and For Related Relief. Motion by Seppala, supported by Niemi for the Township to authorize Attorney Tinti to undertake the appropriate bankruptcy filings to protect the interest of the Township in the current violations. Roll call taken. All ayes. Motion carried.

FIRE STATION UPDATE: Cost estimate- Robb Anderson with GEI reviewed the preliminary cost estimate for the Fire Station. SHPO- Robb Anderson with GEI reviewed the SHPO information and requirements. Motion by Kut, supported by Seppala to authorize GEI to proceed with Task 1 and Task 2 in the amount of \$4,520.00 on the Scope of Work pertaining to the SHPO requirements. Roll call taken. All ayes. Motion carried.

Bond Resolution- Supervisor Kenney reviewed Resolution submitting Fire Station Bond Proposal at the Election to be held on November 3, 2020. Discussion held. Motion by Seppala, supported by Niemi to approve the resolution for the Crystal Falls Fire Station as prepared by Miller, Canfield, Paddock and Stone, P.L.C. Roll call taken. All ayes. Motion carried.

TOWNSHIP HALL RENOVATIONS: Robb Anderson with GEI discuss design bidding for the Township office renovations. Motion by Niemi, supported by Ketola authorizing GEI to proceed with the proposal for safety improvements for the Township Hall for \$8,700.00. Roll call taken. All ayes. Motion carried.

CENSUS UPDATE – 48% COMPLETION AS OF JUNE 30: Supervisor Kenney reviewed with the Board. Discussion held.

LONG LAKE ROAD CONTRACT: Reviewed the Long Lake Road Contract agreement from the Road Commission.

FIRE CHIEF REQUEST – COVID-19 TESTING: There is going to be testing at the Forest Park School parking lot on July 25th from 8 a.m. until 5 p.m. Fire Chief Steven Fabbri is requesting to use the command truck with a/c and an enclosed cab and any additional supplies. Motion by Kut, supported by Seppala to authorize the Fire Chief the use of the command truck with A/C and any additional supplies for the Covid-19 testing. All ayes. Motion carried.

PUBLIC COMMENTS: No public comments.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$77,911.99, the Monthly's for \$54,894.08 and the EFT's for \$734.70 with a total of \$133,540.77. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Clerk Nancy Niemi discussed the Election PPE plan. Trustee Kut was wondering about chloride for the roads, Idlewild sign, and stated that there is a new bill #5401 from the Senate about high waters. She is concerned about soil erosion.

ADJOURN: Motion by Niemi, supported by Seppala to adjourn the meeting. All ayes. Meeting adjourned at 3:59 p.m.

Diane LaChapelle/Deputy Clerk

August 12, 2020

A regular monthly meeting was held on August 11, 2020 at 2:00 p.m. Joanne Seppala was absent. All other board members were present. There were 2 public attendees. Motion by Ketola, supported by Kut to approve the agenda with an addition under Approval of Board Meeting Minutes 6 B.) Election Commission meeting minutes from July 14, 2020. All ayes. Motion carried. Motion by Kut, supported by Niemi to approve the regular monthly meeting minutes from July 14, 2020. All ayes. Motion carried. Motion by Kut, supported by Ketola to approve the Election Commission meeting minutes from July 14, 2020. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS: Library minutes and financial statements- Reviewed the reports submitted by Director Evelyn Gathu.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent report from the month of July.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of July. Supervisor Kenney would like to thank Chief Fabbri and Tom Bucek for their participation in the Covid-19 Testing done on July 25th at the Forest Park School parking lot.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator report from the month of July.

ASSESSOR REPORT: No report for the month of July. He will present a report for the month of June and July at the next Board meeting in September.

Motion by Niemi, supported by Ketola to accept all Department Reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Supervisor Kenney reviewed GEI updates and information sheets for vote with the Board. GEI is planning a layout review meeting with Supervisor Kenney and the committee from the Fire Department on Tuesday, August 18, 2020 at 5 p.m. at the Crystal Falls Township Hall. Supervisor Kenney will be developing a brochure informing the public of the need for a new fire station and the cost.

TOWNSHIP HALL RENOVATIONS: Supervisor Kenney reviewed. Discussion held. GEI has requested for some Township representatives for the Township Hall renovations. Treasurer Ketola and Clerk Niemi were appointed to the committee.

LIND ROAD CLEANUP UPDATE - ATTORNEY: Attorney Tinti reviewed some rulings from the federal bankruptcy court. Discussion held.

IRON BELLE TRAIL: The planning grant for the Iron Belle Trail extension continues to be on hold.

CENSUS 2020: The Census workers held registrations at Crystal Fresh Market. Supervisor Kenney would like to thank WIKB radio for the public service announcements for the Census 2020.

STREET SIGNS: Discussion held. Attorney Tinti explained the process that the Construction Code Office can order signs but will not install them. The Township is looking at options for installations.

HAY REQUEST: Supervisor Kenney was approached by a Township resident about cutting hay on the former Wickland farm which is now part of Crystal Falls Township Industrial Park. He recommends putting an advertisement in the paper and accept proposals.

PUBLIC COMMENTS: No public comments.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of \$83,223.64, the Monthly's for \$21,752.33 and the EFT's for \$734.70 with a total of \$105,710.67. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney informed the Board the results from the audit of assessor should be received in a month or two. He questioned if the Township audit has been completed. Trustee Kut questioned about the Township availability to remove rocks on the walking trail that are needing to be swept off. Clerk Niemi thanked the Deputy Clerk and the election workers on a good job with the August Primary Election. She would also like to thank Terry Alexa with his help in preparing the Township Hall for the election. Supervisor Kenney thanked Clerk Niemi as well for her efforts with the election.

ADJOURN: Motion by Ketola, supported by Kut to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 2:40 p.m.

September 9, 2020

A regular monthly meeting was held on September 8, 2020 at 2:00 p.m. All board members were present. There were 4 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with no additions to the agenda. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from August 11, 2020. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS: Library minutes and financial statements- Reviewed the reports submitted by Director Evelyn Gathu. Board of Review resignations and appointments: Pearl Ross and Jack Koivisto have resigned. Supervisor Kenney would like to thank them for many years of service. There were two applicants, Mary Dalpra and Mark Bromley. Motion by Seppala, supported by Ketola to accept the resignations and appoint Mary Dalpra and Mark Bromley to the Board of Review. Roll call taken. All ayes. Motion carried.

Fire Officers – 20/21 year: Reviewed recommendations for Steven Fabbri – Chief, Kim Nylund – Assistant Chief, Jim Sartori – Captain, Tom Bucek – Training, Dan Surface – Safety, Brian Fabbri – Secretary/Treasurer. Motion by Niemi, supported by Seppala to approve the Fire Chief's Fire Officers recommendations for the 20-21 year. Roll call taken. All ayes. Motion carried.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent report from the month of August.

- i. Soft Start north end - \$1,800: Supervisor Kenney reviewed and authorized the emergency repair to replace a pump for \$1,800 plus installation.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of August.

- i. Fire fighter grant - \$1,000 per person - \$21,000 total: Supervisor Kenney reviewed. Motion by Kut, supported by Niemi to approve conditioned upon authorization from the State for each eligible employee to receive an amount of \$1,000 or a lesser amount provided by the grant. Roll call taken. All ayes. Motion carried.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator report from the month of August.

ASSESSOR REPORT: Reviewed the Assessor reports from the month of June, July, and August. Motion by Niemi, supported by Ketola to accept all Department Reports as presented. All ayes. Motion carried.

AUDIT REPORT: Eric Haukkala, CPA from Haukkala & Co., P.C. reviewed the audit reports. Motion by Seppala, supported by Ketola to accept the audit reports as presented by Haukkala & Co., P.C. Roll call taken. All ayes. Motion carried.

FIRE STATION UPDATE: Supervisor Kenney reviewed. Discussion held.

- i. Information sheets for vote: Reviewed flyers. Motion by Kut, supported by Seppala to proceed to send flyers via mail. Roll call taken. All ayes. Motion carried.
- ii. SHPO update: Robb Anderson from GEI reviewed clarification for additional work. Discussion held. Motion by Kut, supported by Seppala to authorize GEI to get the application sent. Roll call taken. All ayes. Motion carried.

TOWNSHIP HALL RENOVATIONS: Robb Anderson from GEI updated the Board. A review meeting will be set up.

LIND ROAD CLEANUP UPDATE - ATTORNEY: Attorney Tinti updated the Board. Discussion held.

IRON BELLE TRAIL: The planning grant for the Iron Belle Trail extension continues to be on hold.

STREET SIGNS: The Public Works Staff will be distributing the street signs that had been ordered for the Township.

INDUSTRIAL PARK – HAY/LAND SALE: Supervisor Kenney reported. He will give details to the Planning commission to review.

SEWER RATES: Supervisor Kenney reviewed a letter from the City of Crystal Falls to notify Crystal Falls Township of a 5% increase in the current sewer rates effective October 1, 2020.

SEWER MEETING – SYSTEM UPGRADES: Supervisor Kenney reviewed the meeting that took place with Terry Alexa/Public Works Foreman, Robb Anderson, himself, and the City of Crystal Falls regarding sewer project system upgrades. Discussion held.

MTA TRAINING: Reviewed training opportunities. Discussion held. Motion by Kut, supported by Ketola to participate with MTA Plus Package for online education access for \$1,000. Roll call taken. All ayes. Motion carried.

ROOF TAPING – NO PART OF ORIGINAL PROJECT - \$1,500: Discussion tabled.

WATER ACCOUNT SECURITY DEPOSITS: Discussion held. The water security deposits on the two accounts will remain.

PUBLIC COMMENTS: Mark Bromley would like to see the Township go ahead with the mailing of the Fire Station brochures and radio ads. He said ICECA would be willing to help.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$13,250.48, the Monthly's for \$23,447.72 and the EFT's for \$734.70 with a total of \$37,432.90. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney asked when the Township will be having the fall clean up date. It is schedule for October 3rd 8 – noon.

ADJOURN: Motion by Niemi, supported by Seppala to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 3:47 p.m.

Diane LaChapelle/Deputy Clerk

September 17, 2020

A special meeting was held on Thursday, September 17, 2020 at 11 a.m. Board members present were S. Kenney, D. Kut, J. Ketola and N. Niemi. Absent was J. Seppala. There were 2 public attendees.

Motion by Ketola, supported by Kut to approve the agenda. All ayes. Motion carried.

The purpose of the meeting was to review a personnel issue and discuss adding an additional part-time position in Public Works.

PERSONNEL MATTER: Reviewed recommendations from Supervisor Kenney regarding a personnel issue with an employee. Discussion held.

AUTHORIZE HIRING FOR A TEMPORARY POSITION: Discussion held. Motion by Kut, supported by Ketola to authorize and advertise for a temporary part-time Sanitation Driver position for approximately 12 hours per week and a pay of \$16.50/hour for a 1-year time period. Roll call. All ayes. Motion carried.

No public comment received.

Motion by Ketola, supported by Kut to adjourn the meeting. Meeting adjourned at 11:33 a.m.

A handwritten signature in black ink that reads "Nancy Niemi". The script is cursive and fluid, with the first name "Nancy" and last name "Niemi" clearly distinguishable.

Nancy Niemi/Clerk

October 13, 2020

An Election Commission meeting was held on October 13, 2020 at 1:45 p.m. at the Crystal Falls Township Office. Members present were Scott Kenney, Jen Ketola and Nancy Niemi. There were 2 public attendees.

The purpose of the meeting was to appoint an Election Chairperson, Election inspectors, Receiving Board and to authorize the Clerk to hire cleaning and line management workers. Also, to authorize Diane LaChapelle to assist in the administration of the Public Accuracy Test for the election on November 3, 2020.

Motion by Ketola, supported by Kenney to appoint Bev Wilcox as Election Chairperson. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Election Inspectors: Diane LaChapelle, Deb Kubicko, Diane Hilberg, Rietta Erickson, Ruth Warmanen, Janet Wagner, Corinne Holm, Michelle Kenney, Nancy Hronkin-Force, Joyce Ziegler, Lorraine Siler and any future Election Inspector if needed. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to establish a Receiving Board and to appoint Diane LaChapelle and Rietta Erickson to the Receiving Board. All ayes. Motion carried.

Motion by Kenney, supported by Ketola to appoint Diane LaChapelle to assist in the Public Accuracy Test for the November 3, 2020 General Election. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to allow the Clerk to hire cleaners and line management workers if needed at the November 3rd election. All ayes. Motion carried.

Motion by Ketola, supported by Kenney to adjourn the meeting. Meeting adjourned at 1:49 p.m.

Nancy Niemi/Clerk

October 14, 2020

A regular monthly meeting was held on October 13, 2020 at 2:00 p.m. All board members were present. There were 3 public attendees. Motion by Ketola, supported by Seppala to approve the agenda with no additions to the agenda. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from September 8, 2020 and Special meeting minutes from September 17, 2020. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS: Library minutes and financial statements- Reviewed the reports submitted by Director Evelyn Gathu.

ICECA- Mark Bromley reported a decision has been made on a candidate for the Chamber Director.

Qualifying Statement- Reviewed the letter from Rod Taylor, Administrator, Community Engagement and Finance Division.

AMAR Report- Supervisor Kenney will follow up with Assessor Ken West to see that the corrective action plan is filed by October 30, 2020.

Water Supply Evaluation Report- Supervisor Kenney reviewed. Discussion held. He will be making a request for a waiver.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent report from the month of September.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of September. Chief Fabbri received two quotes for air bottles. He would like the board approval to use the WE Energies Grant for two bottles and a third bottle from Township Funds. Motion by Kut, supported by Seppala to authorize approval for 3 air bottles utilizing the \$1,000 grant and \$758 from equipment budget funds. Roll call taken. All ayes. Motion carried.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator report from the month of September.

ASSESSOR REPORT: Reviewed the Assessor reports from the month of September.

Motion by Niemi, supported by Ketola to accept all Department Reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: Robb Anderson from GEI reviewed. The design is in the preliminary stages. SHPO 106 Review was submitted to SHPO by Rural Development without recommendation for field work. Robb asked RD to be updated regarding SHPO requiring field work. The pre-application documents are almost completed.

TOWNSHIP HALL RENOVATIONS: Supervisor Kenney reviewed. Discussion held. The plan is to proceed with the office area first. Final plans will be coming next week from GEI.

LIND ROAD CLEANUP UPDATE - ATTORNEY: Attorney Tinti updated the Board. Discussion held.

IRON BELLE TRAIL: The planning grant for the Iron Belle Trail extension continues to be on hold.

APPROVAL OF HIRING EMPLOYEE WITH CDL: The advertisement for hiring a part-time, temporary employee will be in the paper this week.

FIRE METER – EAST SIDE PIT: Reviewed pricing from Water Superintendent, Terry Alexa to replace the high flow pump in the East side meter pit from Core and Main in the amount of \$6,125. Motion by Kut, supported by Seppala to approve the 4" compact 33" LL for \$6,125 out of account #591-536-930-000. Roll call taken. All ayes. Motion carried.

BUDGET AMENDMENTS: Reviewed recommendations. Discussion held. Motion by Niemi, supported by Ketola to amend the budget as recommended by Supervisor Kenney. Roll call taken. All ayes. Motion carried.

APPROVAL OF DESIGNATED ASSESSOR AGREEMENT: Reviewed agreement. Motion by Seppala, supported by Kut to approve the Designated Assessor agreement with Iron County. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: No public comments.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Kut, supported by Ketola to approve the Prepaid's in the amount of \$78,351.34, the Monthly's for \$33,746.38 and the EFT's for \$734.70 with a total of \$112,832.42. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney asked to keep Zoning Administrator Bill and Assessor Ken in our thoughts and prayers during this difficult time with the passing of their mothers. Encouraged all to vote on November 3rd.

ADJOURN: Motion by Seppala, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 2:55 p.m.

Diane LaChapelle/Deputy Clerk

November 10, 2020

A regular monthly meeting was held on November 10, 2020 at 2:00 p.m. All board members were present. There were 3 public attendees. Motion by Seppala, supported by Ketola to approve the agenda with additions B.) Election Commission Meeting Minutes from October 13, 2020 and under New Business D.) Bond Increase Insurance. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the regular monthly meeting minutes from October 13, 2020 and Election Commission meeting minutes from October 13, 2020. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comments.

PRESENTATIONS/COMMUNICATIONS: Library minutes and financial statements- Reviewed the reports submitted by Director Evelyn Gathu.

ICECA- Mark Bromley, new Managing Director was present and shared some of his vision. He also reported an extension office in Crystal Falls has been opened.

AMAR Report- Reviewed AMAR response issued to the State. Discussion held.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent report from the month of October.

Supervisor Kenney will check on the status of road signs with Foreman Alexa.

FIRE CHIEF REPORT: Reviewed the Fire Chief's report from the month of October.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator report from the month of October.

ASSESSOR REPORT: Reviewed the Assessor reports from the month of October.

Motion by Seppala, supported by Ketola to accept all Department Reports as presented. All ayes. Motion carried.

FIRE STATION UPDATE: The Supervisor and Township Board would like to thank the voters of Crystal Falls Township for approving this project. Robb Anderson from GEI stated they are proceeding on the design. Robb will be putting together a Fire Station construction schedule for the Board. He reported the plan is to bid out in the spring.

Discussion was held on establishing a Fire Station Construction Fund and a Debt Service Fund for this project. Motion by Kut, supported by Seppala to establish a Fire Station Construction Fund-#401 and a Debt Service Fund-#301 for the Fire Station project. Roll call taken. All ayes. Motion carried.

TOWNSHIP HALL RENOVATIONS: Robb Anderson from GEI informed the Board the design documents have been prepared and construction walk throughs are scheduled. Bids are due November 24, 2020 at 11:00 a.m.

LIND ROAD CLEANUP UPDATE - ATTORNEY: Attorney Tinti updated the Board. Discussion held.

IRON BELLE TRAIL: The planning grant for the Iron Belle Trail extension continues to be on hold.

DESIGNATED ASSESSOR AGREEMENT: Supervisor Kenney shared he had been in contact with the County regarding this position.

ELECTION RESULTS: Clerk Niemi informed the Board that a total of 973 ballots were tabulated for the General Election on November 3, 2020. Clerk Niemi thanked the Deputy Clerk, Election Chairperson, Election Inspectors and all who helped with this challenging election. Supervisor Kenney and Trustee Ketola thanked the Clerk and Deputy Clerk for their efforts. The Township Board was thankful for the support the voters showed with their re-election to all positions.

APPROVAL OF HIRING EMPLOYEE WITH CDL: No applications were received. Supervisor Kenney stated Foreman Alexa will advertise for hiring a part-time, temporary employee again.

HEALTH INSURANCE RENEWAL: Reviewed renewal information. Discussion held. Motion by Kut, supported by Seppala to renew the Health Insurance benefit currently offered with no changes. Roll call taken. All ayes. Motion carried.

BOND INCREASE INSURANCE: Reviewed information sent by Hannula Agency regarding Public Officials Bonds renewal. Discussion held. Motion by Seppala, supported by Kut to approve the increase in coverage for Clerk from \$10,000 to \$50,000 and the Treasurer from \$10,000 to \$50,000 for a one-time charge of \$252.00 for a 4-year term premium. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: No public comments.

REVIEW OF BILLS/INVOICES EFT'S/PREPAID/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$56,237.11, the Monthly's for \$19,544.95 and the EFT's for \$734.70 with a total of \$76,516.76. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Trustee Kut informed the Board she will be unable to attend the December meeting in person. The Board will look into a Zoom meeting for the December monthly meeting.

ADJOURN: Motion by Niemi, supported by Seppala to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 2:47 p.m.

Nancy Niemi/Clerk

December 8, 2020

A special meeting was held at the Township Hall on December 8, 2020 at 10:00 a.m. Board members present were J. Ketola, N. Niemi and S. Kenney.

The purpose of the meeting was to review accounting procedures for the new Fire Station. Discussion held.

Motion by Niemi, supported by Ketola to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 10:38 a.m.

Nancy Niemi/Clerk

December 16, 2020

A regular monthly meeting was held virtually via Zoom on December 15, 2020 at 2:00 p.m. All board members present. There were 2 public attendees who joined via Zoom. Motion by Seppala, supported by Ketola to approve the agenda. Roll call taken. All ayes. Motion carried. Motion by Kut, supported by Seppala to approve the Regular Monthly Meeting Meetings from November 10, 2020 and the Special Meeting Minutes from December 8, 2020. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS: No public comment.

PRESENTATION/COMMUNICATION/REPORTS: Reviewed Library minutes and financial statements from Director Evelyn Gathu. Reviewed ICECA December 2020 Report. Reviewed the letter from Department of Treasury stating AMAR has accepted the corrective plan that was submitted.

WATER SUPERINTENDENT/FOREMAN REPORT: Reviewed the Water Superintendent report from the month of November.

FIRE CHIEF REPORT: Reviewed the Fire Chief's Report for the month of November. Chief Fabbri and Supervisor Kenney will work on a request to have property owners have identification numbers posted on all parcels.

ZONING ADMINISTRATOR REPORT: Reviewed the Zoning Administrator's report from the month of November.

ASSESSOR REPORT: Reviewed the Assessor's report from the month of November.

Discussion held on Department reports. Motion by Seppala, supported by Ketola to accept the Departmental reports as presented. Roll call taken. All ayes. Motion carried.

FIRE STATION UPDATE: Robb Anderson from GEI reviewed Fire Station Project Implementation Schedule and update of Rural Development application.

TOWNSHIP HALL BID CONSIDERATION AND AWARD: Reviewed bids. Motion by Kut, supported by Seppala to award the bid for Township Entrance and Safety Improvements to Carey Contracting for \$37,310.35 plus \$500 for the alternate flooring and \$390 for relocating exit light. Roll call taken. All ayes. Motion carried.

LIND ROAD CLEANUP UPDATE: Attorney Tinti updated the Board. Discussion held.

IRON BELLE TRAIL: Reviewed the Amendment to Grant Agreement which stated the extension was approved and extended to September 30, 2021. Work should begin in the Spring of 2021.

DESIGNATED ASSESSOR CONTRACT: Reviewed Designated Assessor Contract for the period of January 1, 2021 through December 31, 2026. Discussion held. Motion by Seppala, supported by Niemi to approve Supervisor Kenney to sign the contract. Roll call taken. All ayes. Motion carried.

WATER RELIABILITY WAIVER REQUEST APPROVAL: Reviewed letter from EGLE approving our request for a waiver from a reliability study that is required every 5 years.

POVERTY LEVEL EXEMPTION-ASSET TEST: Motion by Niemi, supported by Seppala to table the Revised Poverty Level Exemption Asset Test until Attorney Tinti makes recommended verbiage changes. Roll call taken. N. Niemi-yes, S. Kenney-yes, J. Seppala-yes, J. Ketola-yes, D. Kut-absent. Motion carried.

**Due to technical difficulties Diane Kut left the Zoom meeting approximately 2:40 p.m.*

SKI HILL EMPLOYMENT/REIMBURSEMENT: Discussion held. Motion by Niemi, supported by Seppala to approve reimbursement for tow operators' salaries at the Crystella Ski Hill to the Crystella Ski Hill Organization in the amount approximately of \$5000.00. Roll call taken. J. Seppala-yes, J. Ketola-yes, N. Niemi-yes, S. Kenney-yes, D. Kut-absent. Motion carried.

**Diane Kut resumed Zoom meeting at 2:47 p.m.*

OSWALD STREET PROPERTY: Reviewed letter from Iron County Treasurer regarding a Township property that was not sold at a recent auction conducted by the County. Discussion held. Motion by Seppala, supported by Ketola to sign Waiver of Second Right of Refusal. Roll call taken. All ayes. Motion carried.

CHRISTMAS EVE AND NEW YEAR' EVE-OFFICE CLOSED: Discussion held. Motion by Kut, supported by Seppala to close the Township Office on Christmas Eve Day and New Year's Eve Day. Roll call taken. All ayes. Motion carried.

CHRISTMAS GIFT CERTIFICATES: Motion by Niemi, supported by Ketola to purchase \$25.00 gift certificates from Crystal Fresh Market for Hourly Township Employees. Roll call taken. All ayes. Motion carried.

APPROVAL OF HIRING EMPLOYEE WITH CDL: No applications have been received at this time.

CROSS CONNECTION CONTROL PROGRAM APPROVAL OF UPDATE: Reviewed the updated Cross Connection Program. Discussion held. Motion by Kut, supported by Seppala to update Cross Connection Program to include Supervisor and Clerk's signatures. Roll call taken. All ayes. Motion carried.

WATER SYSTEM ASSET MANAGEMENT GRANT OPPORTUNITY-GEI: Discussion held. Motion by Kut, supported by Seppala to engage GEI to apply for grant funds to complete a water asset management plan and review potential upgrades to our water system and to have Supervisor Kenney review application and work with GEI. Roll call taken. All ayes. Motion carried.

PUBLIC COMMENTS: None

REVIEW OF BILLS/INVOICES EFT'S/PREPAIDS/MONTHLY: Motion by Seppala, supported by Ketola to approve the Prepaid's in the amount of \$40,279.35, the Monthly's for \$20,596.44 and the EFT's for \$1,102.05 with a total of \$61,977.84. Roll call taken. All ayes. Motion carried.

BOARD MEMBERS PRIVILEGE: Supervisor Kenney stated there will be a ribbon cutting ceremony for Waters Legal Service and Stephanie Nocerini Financial Services on Friday, December 18th at 1:30 p.m. Township Board members wished residents and employees a Merry Christmas and Happy New Year.

Adjourn: Motion by Seppala, supported by Kut to adjourn the meeting. Roll call taken. All ayes. Meeting adjourned at 3:08 p.m.

Nancy Niemi/Clerk